

NorthEast JOBS

Circulating in Wangaratta, Myrtleford, Bright, Mt Beauty, Beechworth, Yackandandah, Rutherglen, Chiltern and districts

To place an ad, phone 5723 0101 or email classifieds@nemedia.com.au

www.northeastjobs.com.au

Failing to land a job interview? This could be why

A SCATTER-GUN approach, desk bound attitude, poor social media presence or job-seeker burnout could explain why your job search hasn't yet produced any job interviews, according to recruiting experts Hays.

"Every New Year a significant number of professionals look and apply for a new job, but despite their best efforts many fail to secure an interview," says Nick Deligiannis, Managing Director of Hays in Australia & New Zealand.

"Job searching can be tiresome, especially when it feels as though you are spending all your time firing off applications with no results.

"Even the most determined job seekers can find themselves in this situation and often it's because of a mistake they aren't even aware of."

According to Hays, these typically include:

- A scatter-gun approach: If you are applying here, there and everywhere for any role which relates in some small way to your expertise and experience, without stopping to consider what you really want, checking that the position is right for you, and tailoring your application to show why you are right for the job, then you are unlikely to receive an interview.

"Trust me, a hiring manager can spot a generic CV a mile off," says Nick.

"The job search process is about quality over quantity, so take your time to read each job description and only apply for roles that are suited to you. Before you send each application, adapt your CV by removing information that isn't relevant to the role and elaborating more upon the skills, experience and successes that do deem you suitable."

- Your social media presence is letting you down: It's not enough to have a LinkedIn profile that you update whenever you remember to. Savvy jobseekers use social media to its full

potential when looking for a new job. According to Nick, this includes following the pages of the companies you would like to work for and keeping an eye out for vacancies, consistently engaging with your network by posting, liking, sharing and commenting on relevant content, connect with a recruiter (once you have updated your privacy settings) and starting a conversation.

"It's also important to ensure all your profiles are aligned in terms of employment dates, job descriptions and areas of responsibility," he said. "Add links to provide evidence of your work."

- You are hiding behind a keyboard: Remember the importance of face-to-face interaction when job searching. "Start with your immediate network, then expand outwards," says Nick.

"Sign up to free networking and industry events and meet with a recruiter. During a face-to-face meeting, people get a better idea of who you are, what you are looking for, and the type of workplace that would suit you."

- You have jobseeker burnout: Job searching can be tiring, especially when your efforts have been fruitless so far.

This may spur you on to apply for even more roles, which will only serve to make you feel more drained.

"Try adopting a more organised and balanced approach," suggests Nick.

"Set aside time slots on days where you feel more alert, such as on the weekend or at the beginning of the week.

"Have breaks, see your friends, take up a hobby or go to the gym - the activity doesn't matter as much as finding something that helps you unwind so you can resume your search feeling rested and focused."

Dairy Farm Hand Full time

Modern Dairy farm at Molyullah is looking for an energetic, self-motivated person, to do milking of 250 cows and general farm work, the applicant must be reliable and able to work unsupervised.

Email Resume and References to anthony@delatitesteel.com.au or phone 0428 109 464.



St. John's Village is a Residential Aged Care Facility who aim to provide excellence in person centred care, through the values of care, compassion and respect.

We are currently seeking professional and enthusiastic care staff to work across a range of shifts in our Aged Care Facility on a permanent part time basis.

We currently have vacancies in the following positions:

Employment Opportunities

Enrolled Endorsed Nurses

Personal Care Attendants

Contact: Paul MacDonald on 03 5721 4214

Closing Date: 9th March 2018

To apply please submit a completed Application for Employment form, a cover letter addressing the selection criteria and a current resume.

FURTHER DETAILS AVAILABLE AT: www.stjohnsvillage.com.au/about/employment



Part-time Executive Assistant

We have an exciting opportunity to join the Alpine Valleys Community Leadership Program as an Executive Assistant. The AVCLP develop and deliver a range of programs and workshops that enhance the leadership capacity of people in North East Victoria and Border regions.

Reporting to the Executive Officer, this newly created role will require:

- Executive support, including the preparation of high quality presentations, reports, board minutes, diary management and correspondence
- Assistance with running the annual AVCLP
- Management of event bookings, travel and accommodation
- Production of publications, management of the Alumni database and online presence

To be successful in this role, you will be an experienced EA or PA who has a passion to make a difference. For details and to apply please visit www.seek.com.au/job/35604244. Applications close 5pm March 16th.



Positions Vacant

Federation Council is committed to being a quality council with a strong focus on the delivery of services that continually meet community expectations.

If you are committed to excellent customer service, being a competent team player and have a focus on results orientation that drives strategic thinking and fosters a culture of innovation, learning and continuous improvement, then these opportunities are for you.

MAINTENANCE PLANT OFFICER - WATER & SEWERAGE

Full Time

MANAGER INFORMATION & TECHNOLOGY

Full Time

A more detailed advertisement and a position description can be obtained from Council's website www.federationcouncil.nsw.gov.au, emailing hr@federationcouncil.nsw.gov.au or by phone on (02) 6033 8903.



HC Driver Full Time & Part Time

LOCATION: Wangaratta

Successful and leading transport and Logistics Company is seeking an experienced HC Driver for Regional Line haul run between Wangaratta and Melbourne.

Driver Role:

As a HC Driver your main responsibility is to ensure the efficient transportation and distribution of refrigerated freight between Wangaratta and Melbourne.

The role will include:

- RDO - Rostered Day off
- Above Award wages
- A 4 week rotation including two weeks of overnight driving and two weeks of day time driving.

In order to be successful in this role you must possess the following skills, attributes and qualifications:

- HC Drivers License (Essential).
- Forklift License (Desirable).
- Employment References.

To apply for this position you can either call us on 03 57216044, email your resume to stephen@linkcoldstorage.com.au or drop your resume into our depot at 22 Murrell St Wangaratta.

THE ROLE OF PUBLISHERS

Advertisers please note!

Much hardship and difficulty is caused to job seekers by misleading advertising placed in the employment columns. Our Employment column is reserved for advertisements which carry a specific and genuine offer of employment.

Ads for 'Business Opportunities', 'Commission Only' training courses and employment services should be submitted under those headings.

Placing misleading ads is an offence against the Trade Practices Act and state/territory fair trading acts and all advertisements are subject to the publisher's approval.

For further advice, contact:

The Australian Competition and Consumer Commission on 1300 302 502 or your state consumer affairs agency.

NorthEast JOBS

Finding the right job for you matters to us

Check out the North East Jobs section inside the Regional Extra every Wednesday, or online anytime at northeastjobs.com.au

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