

# NorthEast JOBS

Circulating in Wangaratta, Myrtleford, Bright, Mt Beauty, Beechworth, Yackandandah, Rutherglen, Chiltern and districts

To place an ad, phone 5723 0101 or email [classifieds@nemedia.com.au](mailto:classifieds@nemedia.com.au)

[www.northeastjobs.com.au](http://www.northeastjobs.com.au)

**Dental Nurse**  
Required for Benalla and surrounds.  
Experience preferred but not essential.  
**Phone 0447 336 616**




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**NORTHEAST GYNAECOLOGY MEDICAL RECEPTIONIST**

- Permanent part time position
- Up to 21 hours per week

We are an expanding specialist practice looking to employ a medical receptionist to do general reception duties. Good customer service and communication skills are a must. We are a fully computerised practice so excellent computing skills are also desirable. Previous receptionist experience especially with medical practice software would be ideal. Working hours are flexible.  
If you are interested in the position please email your application including your resume to [admin@negyn.com.au](mailto:admin@negyn.com.au) or call 5722 1055.  
*Applications close February 9, 2018.*



**CHEF**  
\$50,000-\$70,000

We are looking for an experienced hardworking Chef to complement our growing business. You need to be a qualified chef with minimum 10 years' experience and references.  
You must be a team player who shows a positive and professional attitude at all times. Your key focus must be to provide amazing food. You will need to be competent in Italian dishes and excellent presentation. You will have the opportunity to create your own dishes. You will motivate and inspire the team to exceed customer expectations at all times. Breakfast experience is essential, we want new ideas and quick delivery. This job is a Chefs dream as we only work days with the occasional night function. Fantastic location with great work/life balance.  
Hours: Sunday - Thursday 7.30am-3.30pm (Flexibility for more or less hours if required)  
**Start Date: 1st March 2018**  
**Applications close: Friday 9th February**  
**Applications or enquiries to: [wolf68@bigpond.com](mailto:wolf68@bigpond.com)**



**RECEPTION / ADMINISTRATION / ACCOUNTS**

Oxley + Co is a multi-disciplinary practice providing services to the land development industry, state government departments and local government authorities throughout North East Victoria  
An opportunity exists for a full time maternity leave position in our team, providing front office reception and administrative support to professional staff, including management of accounts payable/receivable.  
The successful applicant will be professional, motivated and enthusiastic with proficiency in Microsoft Word and Excel and Xero (or similar) being essential. Previous experience in a similar role would also be highly regarded.  
Above award wages apply.  
Further details and position description can be obtained via:  
Email: [admin@oxleyco.com.au](mailto:admin@oxleyco.com.au)  
Phone: 03 5721 6255  
Applications (including your CV) close at **5pm Wednesday, February 14, 2018**  
Send to:  
**Oxley + Co**  
PO Box 382,  
Wangaratta Vic 3676  
[admin@oxleyco.com.au](mailto:admin@oxleyco.com.au)



**Wangaratta High School Position Vacant**  
Applications are invited for **Humanities, VCAL PDS, ICT Teacher - 12 month vacancy**  
Full details and selection criteria are available by contacting the School on 03 5723 0500.

**Call us today...**  
**Classifieds WORK!**  
Phone: (03) 5723 0101  
**Wangaratta Chronicle**

Everton Fuel and Farm is a supplier to the local and surrounding farming community.  
We pride ourselves on customer service and a can do attitude and have the below position of which is physical in nature.

**RURAL SALES – Full Time**

Essential skills and experience

- Agriculture background
- Sales experience both in store and out and about
- Computer literate
- Current Agsafe accreditation
- Fork lift licence
- MR truck licence

Job task and responsibilities

- An excellent eye for detail and self-motivated along with good work ethics
- Work and communicate within the team environment
- Have a focus on customer service
- Perform day to day tasks as required
- Control stock levels
- Must have a can do attitude

You will be on trial for the first 3 months. Please address all resumes with a hand written cover letter attached addressing the above criteria to:  
The Manager  
Everton Fuel and Farm Pty Ltd  
2128 Great Alpine Road, Everton, Vic, 3678.  
**Applications close Monday, February 12, 2018.**



**FEEDLOT MAINTENANCE ASSISTANT FULL-TIME POSITION**

Peechelba Beef, part of the ICM Agribusiness Group, is seeking an experienced person to assist with general maintenance at our property near Peechelba.  
The ideal applicant will have welding and fabrication experience and other relevant skills in all aspects of general maintenance required to keep an intensive farming property running at optimum levels. The ability to operate plant and machinery will also be well regarded.  
With a motivated, hands-on approach, they will demonstrate good communication skills and be able to work well in a team environment or while working alone.  
Pay rates as per Workplace Agreement apply.  
For further details you are encouraged to contact Briana Daly on 0357 268 388.  
Applications with Resume should be forwarded to:  
The HR Manager  
ICM Agribusiness  
PO Box 925  
Wangaratta Vic 3676  
Fax: 03 5726 8382  
[jobs@icm.com.au](mailto:jobs@icm.com.au)



**Associate Nurse Unit Manager - Bright**  
Permanent 0.7 EFT

Alpine Health is seeking to appoint to a vacant Associate Nurse Unit Manager position at Bright Hospital, permanent part-time, 0.7 EFT.  
Bright Hospital delivers both in-patient and urgent care services within the beautiful rural setting of Victoria's Alpine region. The ANUM role offers you the opportunity to develop your leadership and management skills within a passionate team, dedicated to delivering patient and community centered care.  
As a leader within the nursing team, the successful candidate will play an integral role in the day to day coordination of clinical care, as well as the operational management of the unit, including supporting the nurse unit manager with human resources and change management.  
Attributes of the successful applicant:

- Current AHPRA registration.
- A confident clinical nurse with the ability to manage a diverse patient mix.
- Dedication to continuous learning and professional development.
- Current ALS or ability to obtain.
- A mentor to others and enthusiastic to progress leadership capabilities.
- Solutions-focused problem solver, with the ability to work effectively within a team, as well as autonomously

Applicants are expected to have a current police certificate within a 12 month currency and an immunisation status consistent with Alpine Health's Staff Immunisation Procedure.  
Enquires and applications to Lauren Vera, Nurse Unit Manager on 03 5755 0102 or via email at [Lauren.Vera@AlpineHealth.org.au](mailto:Lauren.Vera@AlpineHealth.org.au)  
Applications close 14 Feb, 2018

**Benalla Kids Cottage**  
is seeking an enthusiastic and dedicated professional to join our committed team of Educators for the following position:  
**Early Childhood Trained Educator**  
You must:

- hold a University degree in Early Childhood Education
- understanding of Regulations, NQF & EYLF
- have excellent oral & written communication skills
- hold a First Aid Certificate

• have completed Anaphylaxis & Asthma Training  
This position is subject to the 'Working with Children Check' and a three month probationary period will apply.  
Please send a CV and cover letter addressing the required criteria to [dorraine@live.com.au](mailto:dorraine@live.com.au)

**Sous Chef**

Join one of the leading clubs in a great central Victoria location.


As Sous Chef you will be expected to step up and lead the team on the absence of the Head Chef and maintain high standards of service and cuisine.  
The successful candidate will have the following attributes:

- Prior position in a Senior CDP or Sous chef role
- Very clear communication skills
- Ability to work in a fast-paced environment
- Strong leadership and team work abilities
- Knowledge of working across all sections
- The willingness to learn and develop as a Chef
- Appropriate knowledge of all OH&S

Email all enquiries to:  
[hr@calibreworkforce.com.au](mailto:hr@calibreworkforce.com.au)

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**Community Accessibility Inc.**  
Community Accessibility Inc. is seeking to employ  
**Support Workers & Domestic Staff (Casual)**  
To work in our **Your Supports** service in Wangaratta, Beechworth & Myrtleford.  
The program offers individualised supports to aged and disabled participants, enabling them to remain independent and to access their community.  
We require dedicated, reliable & experience staff to join our team.  
Various shifts are available, including weekends. Award wages, local support and additional training provided.  
First Aid, CPR and Safety Screening Checks are essential.  
Support Workers require a minimum Cert 3 in a relevant field.  
Visit our website for a position description [www.communityaccessability.com.au](http://www.communityaccessability.com.au)  
Contact Bridget Hourigan for more information on 03 5721 3045  
Email applications to: [accounts@gettingthere.net.au](mailto:accounts@gettingthere.net.au)  
Applications close: 16th February 2018

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