

EMPLOYMENT



**HERD TESTING COURIER**

National Herd Development Co-Op Limited, a leading provider of Herd Improvement Services have a position available for a Herd Test Courier at our Wangaratta site. To succeed in this role you will be fit, active, enthusiastic, and reliable.

**The role will involve: -**

- The delivery and collection of milk recording equipment and samples
- Maintenance and cleaning of milk recording equipment, crates, and flasks.
- Sorting and weighing of milk samples
- On Farm Herd Test Sampling
- Delivery of Liquid Nitrogen.

**Skills required: -**

- A full Drivers Licence essential.
- Must be able to work well within the team, as well as independently.

Please forward applications no later than 27/05/2022 to:

HR Manager

National Herd Development Co-Op Limited  
[steven.cameron@nationalherd.com.au](mailto:steven.cameron@nationalherd.com.au)



BEECHWORTH HEALTH SERVICE

**Registered Nurse – Grade 2 (Acute)**

Permanent Part Time 0.70 EFT

**Assistant Director of Nursing**

Permanent Part Time 0.20 EFT

**Endorsed Enrolled Nurses Registered Nurses – Grade 2 Health Care Workers**

Casual contracts available

For further information please contact Angela Clement, Director Clinical Services – (03) 5728 0316  
**Closing Date: 25/05/2022**

**Food & Domestic Assistants**

Casual Contracts available

For further information please contact Crystal Price, Acting Support Services Supervisor – (03) 57 28 0340  
**Closing Date: 25/05/2022**

As we are an Aged Care Facility, the COVID 19 vaccination is mandatory for all staff.

To apply and for full details on the positions, please log on to:

[www.beechworthhealthservice.com.au](http://www.beechworthhealthservice.com.au)

EMPLOYMENT



WANGARATTA HIGH SCHOOL

**WANGARATTA HIGH SCHOOL**

Are seeking suitably qualified applications for the following vacancy:

**English Teacher Years 7-10**

Full Time Position - Start Date: 11.07.2022 to End Date: 9.01.2023

Job ID: 1277994

Closing Date: 22.05.2022

Apply through Recruitment Online

For more information, please contact Principal Dave Armstrong on 03 5723 0500.



**We are looking for a 2nd or 3rd Year Mechanic and/or Maintenance Fitter**

This is a permanent position, 38-hour week (overtime when required) that offers excellent conditions of employment.

Above award wages will be negotiated based on experience.

If you believe you have the necessary skills, experience, and enthusiasm to fill this position, we would like to hear from you.

Please forward your resume to Alpine Truss Pty Ltd PO Box 993 Wangaratta Vic 3677 Attention: Cindy Christodoulou or email [cindy@alpinetruss.com.au](mailto:cindy@alpinetruss.com.au)

**Closing date Friday, May 27, 2022.**



**Business Administration Trainee**

We are currently seeking an energetic and dedicated Business Administration Trainee to join our team. The successful candidate will undertake a 12-month traineeship and be provided with hands on experience and exposure to a wide range of business functions including Accounts Payable;Accounts Receivable, Customer Service, and Accounting Software whilst completing a Certificate III in Business Administration. This is initially a 12-month fixed term position working from 9am – 5pm, Monday to Friday (38hrs pw). North East Media will endeavour to find an ongoing employment opportunity with the company following the successful completion of this period.

**The Primary responsibilities of this position are:**

- Learning all facets of providing administration and clerical support to the business
- Learn to handle internal and external enquiries
- Assist in the maintenance of databases to support the operations
- Assist in managing records and basic accounts
- General banking and mail handling
- General administration duties

**To succeed in this role you will have:**

- A professional and positive attitude, with a high level of enthusiasm and motivation
- Commitment to a 12-month traineeship, ongoing learning and completion of TAFE units to schedule
- Attention to detail and accuracy
- Trustworthy and reliable, with a strong work ethic
- A driver's license is preferred

To apply please send your resume and covering letter to [kmayhew@nemedia.com.au](mailto:kmayhew@nemedia.com.au)



Email your advert [classifieds@nemedia.com.au](mailto:classifieds@nemedia.com.au)

EMPLOYMENT

**PROPERTY MANAGER - REAL ESTATE**

**Excellent Career Path**

We are seeking an enthusiastic and ambitious person to join our company on a full time basis.

The successful applicant must have exceptional customer service skills, be prepared to undertake ongoing professional development and be part of a 'team'.

Preferred applicants will have:

- An Agents Representative Certificate or Estate Agents License (preferable, not essential)
- Excellent verbal and written communication skills
- Professional and friendly manner
- A strong customer focus and ability to build personal client relationships
- Effective time management and organisational skills and the ability to work under pressure

If you are ready for a challenge and a rewarding career, please forward your application to

**Rob Bell (rob@morrisbros.com.au)**

or hand deliver to our office at

29 Rowan Street, Wangaratta

by close of business **Friday 27th May, 2022.**

Please call Rob Bell for any questions about the role, or for a confidential chat on 0447 347 971.

**All applications will be held in the strictest confidence.**

29 Rowan Street, Wangaratta



**Enrolled Nurse Graduate Program**

Part Time 0.8 FTE  
 6 Months Fixed Term

Our Enrolled Nurse (EN) Graduate Nurse Program (GNP) aims to facilitate your transition from student to EN. Our program is designed to give you opportunities to consolidate and further develop your nursing skills. We are committed to your professional development and aim to ensure that your graduate program will be a rewarding and exciting experience.

The Enrolled Nurse position is a clinical role responsible for providing high quality nursing care to patients; residents and clients in Benalla Health under the direction of a Registered Nurse or supervisor.

**KEY SELECTION CRITERIA:**

- Achievement of competencies of an Enrolled Nurse in accordance with criteria as prescribed by the Nursing and Midwifery Board of Australia.
- Demonstrate well-developed communication and interpersonal skills.
- Possess knowledge of relevant legislation, particularly the National Health Reform, National Standards and Aged Care Standards.
- Demonstrated ability to deliver excellent clinical care standards in accordance with Benalla Health's philosophy, policies and procedures.
- Ability to work as part of a multi-disciplinary team and to work independently of others.
- An ability to represent as a patient advocate.
- Demonstrated ability to maintain confidentiality.

Benalla Health offers a working environment that encourages professional development and embraces the concept of work/life balance, whilst striving for excellence. The successful applicant (upon appointment) will undergo a National Police Records Check and Working with Children's Check for pre-employment safety screening purposes. For more information regarding the role contact: Nicole Gulavin, Clinical Support Nurse on (03) 5761 4775.

Benalla Health is an Equal Opportunity Employer and has a strong commitment to Child Safety. This includes establishing and maintaining child safe and child friendly environments.

**APPLICATION PROCESS:**  
**Applications close at 11:59PM Friday 3 June 2022**

Please visit [www.benallahealth.org.au](http://www.benallahealth.org.au) to apply. Incomplete Applications will not be considered.

EMPLOYMENT

**JOBS AT INDIGO**



**People & Culture Officer**

- Beechworth Location
- Fixed Term (up to 12 mths), Part Time with flexibility(24 hrs per week)
- \$63,663 - \$66,907 per annum, pro rata, plus super

Applications close 4pm Friday, 20 May 2022

Visit [www.indigoshire.vic.gov.au/jobs](http://www.indigoshire.vic.gov.au/jobs) to download the position recruitment kits and to view instructions on how to apply.

[www.indigoshire.vic.gov.au](http://www.indigoshire.vic.gov.au)  
 Phone: 1300 365 003



WANGARATTA HIGH SCHOOL

**WANGARATTA HIGH SCHOOL**

Are seeking suitably qualified applications for the following vacancies:

**Classroom Teacher Woodwork/Metal Years 7-10 Years**

Full Time Position - Start Date: 30.05.2022 to End Date: 9.01.2023

Job ID: 1277220

Closing Date: 16.05.2022

**Food Technology Classroom Assistant**

Part Time Position (TF 0.6) - Start Date: 11.07.2022

Job ID: 1277436

Closing Date: 17.05.2022

Apply through Recruitment Online

For more information, please contact Principal Dave Armstrong on 03 5723 0500.

ALPINE MDF INDUSTRIES PTY LTD



**ACCOUNTANT**

Alpine MDF Industries is a manufacturer and supplier of Medium Density Fibreboard located at North Wangaratta in North East Victoria. Alpine MDF operates on a 24 hour, 7 day per week basis and offers permanent employment to over 140 local people.

We are looking to recruit an Accountant to join our finance team. Reporting to the Company Accountant, we are seeking an enthusiastic and motivated self-starter who can develop strong relationships and interact professionally with both internal and external stakeholders.

**Position responsibilities include but are not limited to:**

- Month end journal processing, balance sheet reconciliations, expense variance analysis
- Preparation of Management accounts for Board reporting
- Report and monitor actual performance against budget
- Review costing information
- Maintenance of Fixed Asset register
- Tax compliance – FBT/BAS/Payroll Tax
- Liaise with external Auditors

**Skills and Experience:**

- Strong interpersonal communication skills.
- Be highly organised and perform well under pressure with ability to prioritise tasks to meet strict deadlines
- Ability to perform all tasks in an accurate and timely manner.
- High level of integrity and a proactive approach in all job-related activities.
- Confidence in working autonomously or in a team environment
- Experience in a Manufacturing sector would be highly regarded
- Candidates should be degree qualified in accounting or related discipline

This opportunity offers a remuneration package based on experience.

For further information, please contact **Deirdre Hart on (03) 57230419.**

To apply for this position please send your application including a resume to:

Company Accountant  
 Deirdre Hart

[deirdre.hart@alpinemdf.com.au](mailto:deirdre.hart@alpinemdf.com.au)  
 Alpine MDF Industries Pty Ltd

P.O. Box 804  
 WANGARATTA VIC 3677

EMPLOYMENT



Rangeview Private Nursing Home currently has vacancies for

**KITCHENHANDS**

A variety of shifts available.  
Phone George 0422 232 099



The Ox and Hound Bistro in Beechworth is recruiting for the following positions:

**WAIT STAFF**

Full-Time and Part-Time

**APPRENTICE CHEF**

No experience necessary, full training provided

Send your resume to:

[info@oxandhound.com.au](mailto:info@oxandhound.com.au)

or call 0438 092 070 for more information

EMPLOYMENT

**LOOKING TO GROW?**

Start your career in Real Estate NOW!

**RECEPTIONIST 0.8 FTE**

Traineeship available

**SALES SECRETARY 0.8 FTE**

Parental leave contract to March 2023

**SALES TRUST ACCOUNT**

**ADMINISTRATOR 0.6 FTE**

Three days per week

Visit our Careers tab at

[www.garrynash.com.au](http://www.garrynash.com.au) for more information



03 5722 2663 | [www.garrynash.com.au](http://www.garrynash.com.au)

For all your classified advertising needs

WANGARATTA  
**Chronicle**  
Ph 03 5723 0101

**CLASSIFIEDS WORK!**  
5723 0101

EMPLOYMENT



**OUTDOOR SCHOOL**  
15 Mile Creek campus

**Grounds Person** – Contract Position

**Start date:** 06 June 2022 (negotiable)

**Finish date:** 23 April 2023

Outdoor School 15 Mile Creek campus is seeking a suitably experienced grounds keeper to maintain our school grounds, assist with maintenance tasks and manage some outdoor equipment.

This position is full-time for the duration of the contract.

Desirable qualifications include medium ridged vehicle licence, working at heights and chainsaw use qualifications. Training can be supplied to the right applicant.

For more information please contact Rhys Evans on 57666247 or [rhys.evans@education.vic.gov.au](mailto:rhys.evans@education.vic.gov.au)

Applications to be sent to the email above or completed on recruitment online and close 5pm, Monday 30th May 2022.

EMPLOYMENT

**Expression of Interest - NIOA (BENALLA)**  
**Production Workers with Australia's leading Weapons and Munitions Provider**



NIOA is an established and growing 100% Australian owned and operated company. Due to recent program successes, several newly formed roles exist within the Production division to assist with the everyday running of the business for Australia's leading Weapons & Munitions business.

As a **Production Worker** your responsibilities will include:

- Interpret production plans and targets, to determine items to be moved, gathered, or assembled.
- Wraps and packs customer orders for transport.
- Conveys materials and items from receiving areas to storage or to other designated areas.
- Marks materials with identifying information.
- Arranges stock parts in specified sequence for assembly.

The successful applicants will ideally have demonstrated experience and a track record in a similar role. Other desirable skills and experience include:

- Excellent interpersonal and communication skills.
- Clear understanding of workplace health, safety, quality, environment.
- High levels of self-motivation and initiative.
- Adaptability and flexibility to changing work environments and requirements.
- Knowledge and application of industrial and personal safety behaviours
- Manufacturing / Production experience is desirable
- Training will be provided where necessary.

The successful applicant will be offered a highly attractive remuneration package proportionate to their skills and experience. The ability to obtain a Defence security clearance and a firearms licence may be required.

Please email Cover letter and CV to: [HR@nioa.com.au](mailto:HR@nioa.com.au)  
ATT "Production Worker - BENALLA"

Are you ready to make a difference? We're hiring.

**COMMUNICATIONS & COMMUNITY PARTNERSHIPS OFFICER**

Work with a passionate, values based and professional team. Flexible work arrangements. Generous conditions including salary packaging, above award package and professional development.

**0.8 EFT (Hours can be negotiated)**  
**\$80,000 to \$85,000 pro rata + Super + Salary Packaging**  
**Located in Wangaratta / Wodonga.**

The Centre Against Violence values inclusivity and diversity and are a team that is passionate about supporting victim/ survivors in both family violence and sexual assault.

The Communications and Community Partnerships Officer will sit within our People and Culture Team and will raise the profile and presence of our business across the region and state. This role will also improve the communities understanding and knowledge of family violence, gendered violence, family trauma and sexual violence.

**Position requirements:**

- Formal qualifications, or significant experience in communications, marketing, media, or community development.
- Strong experience in social and digital media, including writing content.
- Knowledge and understanding of the issues of family violence and sexual assault, gender equity, service access and community engagement.
- High developed communication, organisational and creativity skills.
- Working with Children's Check and National Police Check.

**Applications close Wednesday 25th May 2022, 12 noon**

For full position description & application kit visit [centreagainstviolence.org.au](http://centreagainstviolence.org.au)

For enquiries contact Robin Gardner - People and Culture Manager on 03 5722 2203 or [rgardner@cav.org.au](mailto:rgardner@cav.org.au).



Find the widest range of jobs in the North East at [northeastjobs.com.au](http://northeastjobs.com.au)



**Galen Catholic College**

Galen Catholic College Wangaratta is a co-educational College with an enrolment of 1100 students from Years 7 - 12 and 170 full and part-time staff. We are currently seeking a:

**IT Services Manager**

Full Time Ongoing

Commencing as soon as possible

**Applications close on Tuesday 17th May 2022.**

Please contact Zoe Tait - HR Leader for salary information  
[zoe.tait@galen.vic.edu.au](mailto:zoe.tait@galen.vic.edu.au)

For further details on how to apply please visit our website  
<http://www.galen.vic.edu.au/employment/>

Our school community promotes the safety, wellbeing, and inclusion of all children. Galen Catholic College embrace diversity and social inclusion and encourage people from diverse backgrounds to apply. Please refer to our website for further information about COVID-19 vaccination requirements.

*Proud to be Galen*

[www.galen.vic.edu.au](http://www.galen.vic.edu.au)

**Wangaratta Chronicle Cadet Journalist Career Opportunity**  
**Full time 38 hours per week**

North East Media, publisher of the award winning Wangaratta Chronicle, is currently seeking expressions of interest from motivated candidates to join the team in Wangaratta as a cadet journalist.

The cadetship is ideally suited for a Year 12 graduate.

It is for three years, including course study by correspondence from Deakin University.

The successful candidate will learn how to write clear, concise and interesting news, sport and feature stories for our newspaper and associated digital and social media platforms.

We are searching for a budding writer who has the skills, passion and determination to be a journalist of the future.

Candidates must have excellent verbal and written English, sound computer skills, solid general knowledge, a genuine interest in the local community, and an ability to build rapport and networks quickly. You will need to be well organised, able to work to deadlines, and have strong attention to detail.

Candidates must hold a valid driver's licence, be available to work flexible hours, and photography and social media skills are desirable.

North East Media is a leading independent family-owned media group with a commitment to community journalism.

Applications, including covering letter and resume, should be emailed to Group Editor Jeff Zeuschner at [jzeuschner@nemediamedia.com.au](mailto:jzeuschner@nemediamedia.com.au)



**TIME FOR A NEW CAREER?** **JOIN OUR TEAM**

We have a fantastic opportunity for an enthusiastic and motivated sales consultant to join our team in Wangaratta.

To be successful in the role you will be able to demonstrate:

- Excellent work ethic and organisational skills with a drive to achieve results.
- An ability to communicate with a wide range of people across various industries.

This multifaceted role involves selling advertising into various print & digital publications across the North East Media portfolio.

A perfect role for an experienced sales professional or someone working in hospitality or retail looking to kick start their career.

Interested?

Send your cover letter and resume to Ian Pople. [ipople@nemediamedia.com.au](mailto:ipople@nemediamedia.com.au)

