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EMPLOYMENT



**Belmores Chartered Accountants
Bright & Myrtleford**

Accounting & Bookkeeping

We have an opportunity for a Accountant/ Bookkeeper/ to join our team. Your role will comprise a range of accounting duties. Hours are by negotiation with Fulltime and part time on offer

- Are you flexible and adaptable to change and challenges?
- Would you enjoy performing a variety of tasks?
- Are you well presented and able to communicate effectively with a wide range of people?
- Do you have strong computer skills and enjoy looking for better ways to do things?
- Excellent knowledge in at least one of MYOB, Xero or QuickBooks

This role offers an opportunity to join an energetic and dynamic local business.

Email your resume in the first instance with your cover letter to

Email: belmore@belmores.com.au

Belmores Chartered Accountants

1/7 Albert St Myrtleford

Phone 5752 2288

Applications close Friday April 29th



**BOOKKEEPER/ASSISTANT ACCOUNTANT
PERMANENT PART TIME**

Parmesan Accountants & Advisors is an established Accounting Firm servicing an expanding and diverse range of clients located both locally and nationally.

We currently have a vacancy for an experienced Bookkeeper/Assistant Accountant to join our team.

The role will be diverse and cover a broad range of interesting and challenging work that relates to taxation, business advisory and ancillary services. The role will primarily be supporting the Partner and Senior Accountants and will involve building relationships with clients.

The successful applicant will possess the following:

- Advanced Bookkeeping experience
- Advanced Xero skills
- Excellent communication skills and a positive attitude
- Strong work ethic and excellent time management skills
- Be able to work independently and be part of a team
- Previous Accounting Firm experience would be an advantage

Remuneration will be negotiable and based on experience.

Please forward resumes to:
manager@pamesans.com.au

or by mail marked:

Private & Confidential

The Manager

Parmesan Accountants & Advisors

PO Box 445

Myrtleford Vic 3737

Applications close 6th May 2022.