

# Mansfield Courier

## Classifieds

The best way to reach Mansfield & The High Country

**BY PHONE**  
5775 2115

**BY EMAIL**  
classi.mcourier@nedia.com.au

98 High Street,  
Mansfield 3722.



### EMPLOYMENT

#### CURRY GARDEN @ MANSFIELD

is looking for a Chef.

Salary \$60,000 + superannuation.

Experience and knowledge in Modern Indian cuisine is essential.

**Send your resume**  
**Inamulhaq1972@gmail.com**  
**or phone 0478 810 071**

#### CONVEYANCER

A full time position is available with a Mansfield Conveyancing Firm.

Experience would be great but not essential (we are willing to train)

Must have sound computer skills and a very strong work ethic.

A personality trait of being a "control freak" is highly recommended for this position. An opportunity to obtain a Conveyancers Licence will be available in the future.

**All written applications to**  
**admin@viccountryconveyancing.com.au**  
**by 31st March, 2022.**



Mansfield Bakery Pty. Ltd.  
31 - 33 High Street, Mansfield  
Phone: (03) 5775 2007  
Fax: (03) 5775 1508

#### POSITIONS AVAILABLE

Mansfield Bakery is looking for enthusiastic and energetic people to join our team, wishing to undertake employment in the bakery industry.

- FRONT OF HOUSE STAFF
- BARISTAS
- BAKER, PASTRY COOK
- GENERAL BAKERS HAND
- DELIVERY & PACKING STAFF
- ASSISTANT MANAGERS

Casual, Part time and Full time positions available.

Come on, make the move, see what Mansfield has to offer.

If you think you have the passion send your resume to:

✉ [orders@mansfieldbakery.com.au](mailto:orders@mansfieldbakery.com.au)

We have accommodation available.  
We would love to hear from you.



**MANSFIELD**  
COUNTRY RESORT

#### LOOKING FOR ACCOMMODATION?

Work and Save Money in the beautiful High Country of Victoria. Mansfield Country Resort is based on the banks of Lake Eildon and is the gateway to adventure and Mt Buller Ski Fields.

**We are looking for Singles or Couples to work in Housekeeping, Reception and Grounds/Maintenance.**

#### We can provide:

- On-site accommodation in a well presented fully contained, two-bedroom cottage available for a reduced weekly rate.
- Fun, passionate and hardworking team environment.
- Healthy work balance with time off to explore the high country or hit the slopes

#### We need from you:

- Team orientated with the ability to work autonomously
- Conscientious and reliable
- Trustworthy and ethical
- Energetic and capable
- Eye for detail
- High standards of hygiene and cleanliness

Please send resume to:

**Warren.Lee@classicholidays.com.au**  
**or phone: 0414 401 205**

### EMPLOYMENT

#### Teach on Mt Buller

Mt Buller Education (MBE) provides tutoring and educational support for the children of families spending all or much of Term 3 living on Mt Buller. The education programs cater for students in Yrs 3 - 10 and are conducted at Alpine Central on Mt Buller.

MBE requires the services of qualified Secondary teachers in both the Maths/ Science and English/Humanities areas.

- \$400 per day (including Super)
- 3.5 contact hours plus appropriate preparation
- Maximum of 8 students per class
- Transport provided to and from Mansfield
- Shared staff access to MBE's apartment on Mt Buller
- Positions vary from 3 to 5 days per week

Applicants must have a current WWCC or VIT registration.

Applications close Friday, March 25, 2022.

**For further information,**  
**please contact Richard Smith at**  
**richard.smith.mbe@gmail.com**  
**or on 0407 500 337.**



Mansfield Secondary College is seeking suitably qualified and motivated staff to join our team:

#### GROUNDS PERSON

Casual employment, commencing immediately

#### FIRST AID OFFICER & LIBRARY ASSISTANT

Part-time, Fixed term

#### INTEGRATION AIDE

Part-time, Fixed term

#### HEALTH & PE TEACHER

Full-time, Fixed term

#### MATHEMATICS & SCIENCE TEACHER

Full-time, Fixed term

To apply, go to the DET Recruitment Online portal.

For further details please contact  
Timothy Hall Ph: 0400 079 302 or  
email: [mansfield.sc@education.vic.gov.au](mailto:mansfield.sc@education.vic.gov.au)

MANSFIELD STEINER SCHOOL

#### Cooking Coordinator (25 hours per week) 10.00 am – 3.00 pm

Mansfield Steiner school is seeking an energetic and enthusiastic cooking coordinator who will enjoy working with children to prepare high-quality vegetarian meals and can also cater for functions.

The cooking program aims to be a pleasurable food education experience that emphasises the flavours as well as the health benefits of fresh, seasonal food. Dishes cooked reflect the vegetables, herbs, and fruits grown, season-by-season, by the children in their organic gardens. Children participate fully in the growing of food, the preparation of meals and are taught to be adventurous in their culinary experiences.

#### More information:

[www.mansfieldsteiner.vic.edu.au/career-opportunities](http://www.mansfieldsteiner.vic.edu.au/career-opportunities)

**OR Contact Principal Glenn Hood**  
**(03) 57791445 | glennh@mrssk.vic.edu.au**

### EMPLOYMENT

MANSFIELD STEINER SCHOOL

#### Primary French Teacher – Part-Time (0.4)

Mansfield Steiner school is seeking an energetic and enthusiastic qualified Primary French teacher who is passionate about education and has a strong commitment or interest in Steiner Education.

Please see our website for more information:

[mansfieldsteiner.vic.edu.au/career-opportunities](http://mansfieldsteiner.vic.edu.au/career-opportunities)

OR

Contact Principal Glenn Hood  
**(03) 57791445 | glennh@mrssk.vic.edu.au**



**MANSFIELD**  
DISTRICT HOSPITAL

#### REGISTERED NURSES

Nurse Unit Manager (NUM) and Associate Nurse Unit Manager ANUM)

Mansfield District Hospital –  
Mt Buller Medical Centre

Fixed term part-time or full-time contracts for winter season 2022 – commencing May and ending early October (dates TBA)

The Nurse Unit Manager and Associate Nurse Unit Manager roles are responsible for the efficient and effective provision of safe and high-quality health care to people presenting to the Mt Buller Medical Centre, during the 2022 Winter season. The Nursing leadership team will be responsible for leading clinical services and for the management of personnel and resources in accordance with the allocated operating budget.

The remote location and capacity of the centre to deliver the right care at the right time will involve close liaison with external health care providers including Ambulance Victoria, Ski patrol and receiving hospitals.

The successful incumbents would need to possess exceptional communication skills, have proven leadership capabilities and be committed to modelling the Great Care @ MDH values and expectations. They will also have highly developed clinical capability and significant emergency care nursing experience.

Mansfield District Hospital is seeking Expressions of Interest (EOI) from Nursing staff who have a passion for the Alpine environment, demonstrated clinical skill and leadership experience, a willingness to learn and flexibility to work across a 7day p/w operational roster.

These are temporary fixed term positions and hours can be negotiated based on availability and accommodation requirements, with weekend work required as part of this role. This position is governed by current operating status of Mt Buller Snow season and should there be any change to the state of restrictions or closure of the Mt Buller Medical Clinic, we would renegotiate the terms of this employment.

Your Expression of Interest should briefly outline why you should be considered for this position as the NUM or ANUM at the Mt Buller Medical Centre as detailed in the Position Descriptions. For further information or to enquire, please contact Elizabeth Sinclair Director of Clinical Services on 5775 8832 or [Elizabeth.sinclair@mdh.org.au](mailto:Elizabeth.sinclair@mdh.org.au).

Full details are outlined in the Position Description. Further information and employment application documents are available online at <http://mdh.org.au/position-vacancies/> or from Hospital Reception. **Applications close by 5.00pm on Sunday 3rd April 2022.**

Mansfield District Hospital is fully accredited across all services, committed to Equal Employment Opportunity and the principles of diversity in recruitment. Employment is underpinned by merit-based selection and successful applicants are expected to model the MDH Values and Expected Behaviours and abide by the Code of Conduct. Commencement is subject to a successful MDH Police Check and provision of an employee Working with Children Check.

## Courier Classifieds

## Mansfield's Marketplace

### EMPLOYMENT



### Medical Reception position

Central General Practice is seeking a part-time reception staff member to join our growing team.

To be successful for the role you will be able to demonstrate:

- Exceptional customer service and communication skills
- A positive and proactive attitude
- Ability to problem solve and show initiative
- Excellent computer skills and the ability to learn new systems
- Time management skills and the ability to multi-task
- Enjoy working within a team, having a laugh, and participating in social events

Previous medical reception experience is desirable but not essential.

Full advertisement is available on our website.

Position Description available on request, please email Katie Moore:

[manager@cgpmanfield.com.au](mailto:manager@cgpmanfield.com.au)

Please send resume and cover letter to: [manager@cgpmanfield.com.au](mailto:manager@cgpmanfield.com.au) by 5pm Friday, March 25, 2022

### EMPLOYMENT



### Seeking Junior/Senior Sandwich Artists

Subway Mansfield is currently seeking some creative minded junior and senior members to join our team. We have after school hours and weekend shifts available for junior members, all we need is you and a positive can-do attitude. Whether you're looking for a change in scenery, or just some extra hours; we've got them here waiting for you.

We have both weekday and weekend shifts available, an assortment of day and night shifts- with up to 38 hours a week.

Please drop by the shop at 6/30 High Street, or simply apply online at <https://www.mysubwaycareer.com.au/>

Alternatively, call Maeley on 0499021969.

We look forward to hearing from you!



### Outdoor Power Product Salesperson

Mansfield Power Ag is looking for a passionate, positive and driven Salesperson to help people make informed decisions and purchases in Outdoor Power Products. We are a class leading, multi branded and purpose built facility supplying proven equipment such as Stihl, Honda, Cub Cadet, John Deere and much more to our local community.

#### Tasks and Responsibilities:

- Basic knowledge and experience with Lawn Mowers, Chainsaws, Brushcutters, Generators and other Outdoor Power Products
- Prior sales experience preferred but not essential
- Exceptional customer service skills
- Excellent oral and written communication skills
- Basic computer skills
- Local knowledge of the Mansfield area and surrounding district would be an advantage
- Capable of building strong lasting relationships
- The ability to work under pressure, with attention to detail and limited supervision
- A team player with a positive attitude and commitment to achieve a common goal

Mansfield Power Ag will offer on the job training and support and a competitive wage.

To apply please send cover letter and resume to:

[mark@mansfieldpowerag.com.au](mailto:mark@mansfieldpowerag.com.au).

Applications close Thursday March 31, 2022.

### EMPLOYMENT



### Office Supervisor

Mansfield Medical Clinic is a busy, energetic rural practice which strives to provide high quality Medical and Allied Health Care to the local community and surrounds.

We are seeking to employ a suitably qualified Office Supervisor to join our team. This is a permanent part time position 4 days per week.

The successful applicant will assist the Practice Manager to manage the operations of the clinic by providing supervision, training and support to non-clinical staff, human resource, quality and accreditation activities to ensure we provide high quality administrative support to the patients, doctors and allied health providers of the clinic.

#### Desired skills, Qualifications, Education and / or Experience include

- Cert IV in Business or Health Admin and/or Cert IV in Human Resources or equivalent;
- Medical Terminology exposure;
- Experience in a professional medical services environment;
- Knowledge of Accreditation requirements in general practice would be an advantage.

Please visit our website [www.mansfieldclinic.com.au](http://www.mansfieldclinic.com.au) for more information about the clinic.

A full Position Description is available on request.

Applications close 31st March 2022.

Please email your letter of application and resume to:

**Ronda MacWhirter**  
Practice Manager  
[rmacwhirter@mansfieldclinic.com.au](mailto:rmacwhirter@mansfieldclinic.com.au)



### Customer Service Representative

#### Who are we?

Bowser Bean Café is an Australian owned and family run business with over 30 years in the industry. We've always operated with a simple promise – to serve and support the regional communities of Victoria and New South Wales. Today we're super proud of the way our team, products and services are delivering on that promise, yet we're always looking for even better ways to surprise and delight. We combine convenience with a quality food and coffee offer that our customers have come to love. With 35 sites across Victoria and NSW, we are always keen to add talented team members to our crew.

#### What is the role?

We are currently searching for Customer Service Representatives (CSR) to join our Mansfield team. We see this role as one of the most important in the business – as it is the CSR who is the face of Bowser Bean and what we represent. The role includes:

- Serving customers with a positive can-do attitude
- Making barista coffee
- Preparing our quality food products for sale
- Ensuring our store is clean and presentable
- Other duties as instructed by management

#### Who are we looking for?

We are seeking team members who:

- Are proactive
- Have a proven ability to multi-task
- Take pride in their work
- Can bring a smile to our customers and fellow team members faces
- Previous experience in a customer service or hospitality role is advantageous

#### What can we offer?

- Opportunities for career advancement in our 35 site strong network
- Generous hourly pay rates
- Subsidise your gym or fitness related membership
- Team incentives for reaching site goals
- Training - including industry recognised safety and compliance training, and Bowser Bean's own barista training.

You will have the potential to work up to 38 hours per week, while earning a generous hourly rate of \$29.60\* weekday (casual, 20+ year old), and \$38.61\* weekend (casual, 20+ year old). The opportunity to convert from casual to permanent employment is given after 6 months of employment as per Award conditions\*.

\*The Award governing this role is the Vehicle Repair, Services and Retail Award.

#### How to apply:

To apply to work with Bowser Bean Café, please send your cover letter and resume to [careers@bowserbean.com.au](mailto:careers@bowserbean.com.au) including "Mansfield CSR" in the subject line.



### POSITION VACANT

#### FINANCE OFFICER

MACE is a community owned and managed Incorporated Association which encompasses a Learn Local Education provider; a Neighbourhood House; a Services Australia Agent and an Early Childhood Education and Care Centre.

MACE has a vacancy for a Finance Officer to join our team. Duties include financial management and administration, budgeting, reporting, and forecasting as well as payroll coordination.

The successful applicant will need to be an enthusiastic self-starter, have an excellent working knowledge of MYOB and the Microsoft Office Suite, confidence in dealing with staff and clients, good verbal and written skills and be able to work in a dynamic and at times busy environment.

Position is currently 3 days per week, 9- 4pm.

Full details of the position are contained in the Position Description which can be obtained by emailing [reception@mace.vic.edu.au](mailto:reception@mace.vic.edu.au) or by phoning 5775 2077.

Applications, including your cover letter and resume marked "CONFIDENTIAL" may be addressed to the CEO, at [kylie.richards@mace.vic.edu.au](mailto:kylie.richards@mace.vic.edu.au).

Applications will close at 4pm Friday 25th March 2022.