

IN PERSON

37 Rowan Street,
Wangaratta
3677



BY PHONE

5723 0101



BY EMAIL

classifieds@
nemedias.com.au



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wangarattachronicle.com.au
Employment:
northeastjobs.com.au
Real Estate:
northeastproperty.com.au

Chronicle Classifieds

WANGARATTA'S MARKET PLACE WITH OVER 40,000 READERS EACH WEEK IN PRINT AND ONLINE

EMPLOYMENT

TRUCK DRIVERS WANTED

For the 2022 Grape Season.
MUST BE OR HAVE:
COVID-19 COMPLIANT,
CURRENT HC LICENCE,
OVER 25 YEARS OLD, FORKLIFT LICENCE,
EXPERIENCED WITH GENERAL FREIGHT.
APPROXIMATELY 8-10 WEEKS WORK,
STARTING APPROX MID FEB.
Above Award Wages
for the right applicants.
PHONE GREG 0429 306 679
or email jenvytransport@gmail.com

Ovens Business and Taxation Services

is looking for an experienced, motivated and energetic person to join our team to assist with

Bookkeeping Support

The successful candidate would possess the following;

- Knowledge with MYOB, Xero –
- Knowledge in all aspects of payroll.
- Excellent reconciliation skills.
- Attention to detail and excellent communication skills are crucial.
- Be able to work independently while also being able to motivate themselves and their team.
- Be enthusiastic, energetic, and highly motivated.
- Be able to manage and prioritise tasks and projects on the go.
- Be able to work under pressure and meet deadlines.

If this sounds like you please send your resume and letter of application to enquiry@obts.com.au

If you have any questions please contact our office on (03) 5721 6766.

EMPLOYMENT

The Yarrowonga Medical Clinic

29 Hume Street, Yarrowonga (03) 5744 3115

RECEPTIONIST POSITION AVAILABLE

Permanent Part Time.

We are currently seeking a Medical Receptionist with a positive outlook who takes ownership and responsibility in their role, to join our team.

The successful candidate will provide administrative support to the Doctors, Practice Manager and nursing staff and possess a passion for outstanding customer service and problem solving.

Please email your CV together with covering letter to the Practice Manager.

Position Description will be provided upon request.

Applications close Monday, January 28, 2022

Email: managerymc@ymclinic.net.au



MAINTENANCE FITTERS Hop Products Australia - Eurobin

HPA are expanding production and we need two full time Maintenance Fitter's. You will be responsible for the maintenance of plant and equipment, in our Rostrevor Hop Gardens & Buffalo River facilities.

Does this sound like you?

- Trade qualified in mechanical or engineering with hands on experience preferably in an agricultural environment
- Good problem solving skills and initiative
- A team player with excellent communication skills
- A flexible attitude and on occasions willing to perform some farm hand tasks
- Highly organised with attention to detail and excellent admin skills
- Adherence to quality and safety procedures
- Able to follow instructions and work procedures

You may be required to work night shift during the harvest period if required. A Medium Rigid Licence and Forklift Licence are essential. Above award wage on offer commensurate with experience.

Email your resume to allan.monshing@hops.com.au or phone 0427 521 629

EMPLOYMENT



Senior Project Officer

- Full Time ongoing role
- Band 8 - \$98,825 annually + 10% super

An opportunity exists for a Senior Project Officer to facilitate the delivery of high-quality community infrastructure projects on time, within budget and to Council standards and specifications. As a senior member of the Project Delivery team you will also provide support and mentoring to the team.

Our ideal candidate will have significant experience in managing and coordinating multiple projects at one time, excellent communication skills, and the ability to develop and maintain effective relationships with stakeholders.

For further information about this position, please contact Bruce Rowley, Manager Project Delivery on 5795 0000.

How to Apply:

Please submit a cover letter, current resume and a response to the key selection criteria found in the relevant position description to careers@strathbogie.vic.gov.au

The position description is available on Council's website.

Applications close 9am, Monday 24 January 2022

Strathbogie Shire Council is an equal opportunity employer and a Child Safe organisation. We value diversity in our workplace and will consider flexible working arrangements.

classifieds@nedia.com.au

EMPLOYMENT



Baker / Baking Apprentice Wanted

Beechworth Bakery is seeking full time bakers in Beechworth.

Qualified and Apprentices (1st, 2nd and 3rd year) welcome to apply.

Call 0423 868 401 for more info and/or to apply.



WE ARE LOOKING FOR NEW TEAM MEMBERS

Exciting new full-time and part-time opportunities are available to join our team.

Flexible working hours are available.

Any queries should be directed to Youth and Family Manager Georgie Gray on (03) 5720 2201.

For more information, please visit our website: www.nesay.com.au to access the position descriptions and find out the details on how to apply.

Applications close 5.00pm on Thursday, 27th January, 2022.

EMPLOYMENT



Tenancy and Property Officer

- Salary Range: \$71,853 to \$87,245 per annum, plus superannuation
- Ongoing Employment, Part time (45.6 hours per fortnight)
- Wangaratta Office

Tenancy and Property Officers play a vital role in supporting the delivery of client-centred services to individuals and families who seek housing assistance or reside in public housing.

Contact for further information: Sally-Anne Anthony, Tenancy & Property Manager: 0418 563 889

Reference number: DFFH/CSO/00380844

Applications close: Midnight Thursday, 20 January 2022

For more information about this opportunity, please go to www.careers.vic.gov.au and download a position description to view departmental information, the selection criteria, our pre-employment screening requirements and our Diversity and Inclusion commitments.



Search for more jobs online....
nejobs.com.au

EMPLOYMENT



WORKING FOR MHA CARE

MHA Care is a home and community organisation that provides care to the elderly in their homes.

We are a non for profit organisation and have teams based in Yarrowonga, Cobram, Numurkah, Nathalia and Shepparton.

We are currently experiencing a time of significant growth – Aged care is a booming industry and we have also seen a significant increase in people moving to regional areas in the past 2 years. This means our teams are GROWING!

MHA Care is an employer of choice. One in which staff are skilled, motivated, valued and supported.

Our recruitment and selection is based on our 5 values:

Compassion, Transparency, Responsiveness, Accountability and Sustainability.

When you join MHA Care you become a vital part of the team.

Our organisation seeks opportunities for growth, development and learning and as a result, our staff are caring, professional, dedicated and highly skilled in their approach.

MHA Care invites all 'walks of life' to apply for a Care worker role.

We also encourage new career paths and help support new staff to complete a relevant certificate in Aged Care.

If our 5 values sing to you, and want to make a difference in our community, MHA Care would love to hear from you.

Meet Wendy - MHA Carer



WENDY PROWSE

Wendy commenced at MHA Care in 2020 as a Home Care Worker and has taken the opportunity to upskill with the organisation completing her Certificate III in Individual Support in 2021.

"I have loved working for MHA Care and the support they provide. It is a wonderful company to work for, we get great benefits, a supportive and friendly organisational culture and a flexible work environment. I changed my career path with MHA Care and was able to upskill into a completely new field. I love the autonomy and variety in the role. Some days I am cleaning, showering, shopping, offering respite and socialisation. But the thing I like most about the role is that it is rewarding and the clients are so happy to have the help".



For more information regarding career opportunities please call our friendly HR team on 03 5742 1111 or send your resume to hr@mhacare.org.au

Chronicle Classifieds Wangaratta's market place

EMPLOYMENT



Corporate Risk Officer

- Full Time, Maternity Leave Cover until March 2023
- Band 6 - \$77,342 annually + 10% super

An opportunity exists for a proficient individual to join our organisation overseeing our insurance portfolio, risk management initiatives, and occupational health and safety. The varied role includes interpreting legislation, conducting inspections and working closely with the leadership team to ensure risk and safety are considered in all Council operations.

Our ideal candidate will have relevant tertiary qualifications and experience, excellent communication skills, and the ability to develop and maintain effective relationships with stakeholders.

For further information about this position, please contact Dawn Bray, Director People & Performance on 5795 0000.


How to Apply:
Please submit a cover letter, current resume and a response to the key selection criteria found in the relevant position description to careers@strathbogrie.vic.gov.au
The position description is available on Council's website.

Applications close 9am, Monday 31 January 2022

Strathbogrie Shire Council is an equal opportunity employer and a Child Safe organisation. We value diversity in our workplace and will consider flexible working arrangements.



Search for more jobs online.....
nejobs.com.au



ARE YOU READY TO MAKE A DIFFERENCE?

ADMINISTRATION RECEPTIONIST WANGARATTA
4 DAY WEEK (MON - THURS) OR FULL TIME NEGOTIABLE

- Work with a passionate, values based and professional team
- Generous conditions – including salary packaging, above award benefits and professional development

The Centre Against Violence values inclusivity and diversity and are a team that is passionate about supporting victim survivors in both family violence and sexual assault.

The successful applicant will provide exceptional coordination and time management of all administrative, reception and operational matters for the Centre Against Violence's Wangaratta office.
This role also provides support for various projects as requested by management.

The successful candidate will possess:


- Administration experience
- O365 essential
- First Aid & HSR/OHS preferred or willing to attain
- Desirable qualities such as reliability, punctuality, flexibility, initiative and autonomy

Working with Children's Check and National Police Check will be required upon commencement.

Applications close Monday 24th January 2022 at 5pm

Visit our website on:
www.centreaagainstviolence.org.au

SEND COVER LETTER & RESUME TO:
ROCHELLE YOUNGER
OPERATIONS MANAGER
PH: 0437 817 704
EMAIL: RYOUNGER@CAV.ORG.AU




EMPLOYMENT



Rangeview Private Nursing Home currently has vacancies for

PERSONAL CARE WORKERS

A variety of shifts available.
Email resumes to julie@meracare.com.au
or phone George 0422 232 099



Audiology Receptionist

We are seeking a receptionist to work in our busy audiology clinic. The role is part-time, although the successful applicant must have the ability to work additional days as required.

Wangaratta Audiology provides diagnostic hearing assessments and other services to people of all ages, as well as the provision of hearing aids for adults. Our reception team delivers excellent customer service to our clients, in person or on the phone, as well as providing great support to our audiologists.

The successful applicant will need to have suitable administrative skills and be very adaptable, as the workload requirements change day to day. As well as the usual administration tasks, the reception staff assist our clients with troubleshooting and repairing hearing aids (training provided). Bookkeeping skills will be highly regarded.

Please contact us at Wangaratta Audiology by email (admin@waspl.com.au) if you would like to obtain a copy of the Position Description or apply for this position.
Applications should include a cover letter, resume and at least two referees.

Closing date: 21st January 2022.

Morgan Couzens Legal

Seeks a permanent part time employee, to work in its Wangaratta office for 32 hours per week.
Worked to be performed within Monday to Friday, 8:30am to 5:00pm with some flexibility as to rostered hours within those parameters.

Position is a maternity leave replacement with a possibility of further work being offered at the conclusion. Employment to commence from 28 February 2022.

The applicable Award is the Legal Services Award. The classification level will be determined according to the skills and qualifications of the successful applicant.

Duties will include:

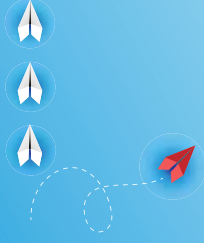
- reception including front desk and telephone answering
- handling incoming and outgoing post and correspondence
- banking
- preparation of various documents and letters of varying degrees of complexity
- preparing other documents from dictation
- compiling of briefs

Previous experience in the following will be highly regarded but is not essential:

- LEAP software system
- Trust accounting
- An understanding of Microsoft Word and Excel programs

For a copy of the position description or to apply, please email christine@morgancouzenslegal.com.au.

EMPLOYMENT



Looking for a change of direction?

Find your next job in the classified section of the **WANGARATTA Chronicle** or go online anytime at northeastjobs.com.au

EMPLOYMENT



FEEDLOT VACANCIES

Peechelba Beef, part of the ICM Agribusiness Group, is a 27,000 head feedlot located in North East Victoria feeding cattle for a number of domestic and long fed programs. Due to strong cattle feeding demand, we are currently seeking some highly motivated people to join our team, with several vacancies available including:

- Livestock Hands
- Plant Operators
- Feeding Hands

With a motivated, hands-on approach, applicants will demonstrate good communication skills and be able to work well in a team environment. They will also be supportive of all safety and quality protocols and be absolutely committed to animal welfare. Experience with heavy machinery and cattle is desirable but not essential as on the job training is provided in all roles.

Full time, part time and casual positions are available. Pay rates as per Workplace Agreement apply.

Applications with Resume and three referees should be emailed to:
Human Resources Manager
ICM Agribusiness Pty Ltd
jobs@icm.com.au



Senior Child Protection Practitioner x 5 Positions - Wangaratta or Wodonga Investigation and Response, Case Management & Community Based.

- Ovens Murray Child protection has 5 positions available, 4 Ongoing and 1 Fixed term (1 year)
- The locations are in either wangaratta or Wodonga, please refer to each PD to see where the position is located.

Please note: This position has mandatory qualifications. Please check the Position Description to ensure that you have the minimum requirements prior to applying.

The SCPP is responsible for supporting and developing CPP's in the integration of theory and practice whilst demonstrating their expertise through case practice, working collaboratively with the Team Manager to strength case practice, provide effective service delivery and support other practitioners.

The SCPP (Community Based) is an outposted child protection position that will work as a part of a team from the Support and Safety Hub (Hubs) in the local area. The position will report to the Team Manager (Support and Safety Hubs). The position will be required to, at times, attend the local Child Protection office for child protection related activities and meetings.

There are 5 positions available (3 advertisements)

Please apply for each advertisement separately, if you have the qualifications and you are interested in each.

Please Note: The department has a mandatory vaccination policy. Please refer to online advertisement for further details.

Contact for further information:

Melanie Tillack DAOM - 5722-2624 - Melanie.Tillack@dffh.vic.gov.au or
Lisa Moss-Holland - 03- 5722- 0563 - Lisa.Moss-Holland@dffh.vic.gov.au
Reference number: <https://jobs.careers.vic.gov.au/jobs/VG-DFFH-CSO-518259> - Case Management, <https://jobs.careers.vic.gov.au/jobs/VG-DFFH-381445-381427> - Investigation & Response, <https://jobs.careers.vic.gov.au/jobs/VG-DFFH-381421-452389> - Community Based
Applications close: Sunday 23 January 2022

For more information about this opportunity, please go to www.careers.vic.gov.au and download a position description to view departmental information, the selection criteria, our pre-employment screening requirements and our Diversity and Inclusion commitments.



Find the widest range of jobs in the North East at northeastjobs.com.au

EMPLOYMENT

COME JOIN US AND MAKE A REAL DIFFERENCE



PEOPLE & CULTURE COORDINATOR

FULL TIME - FLEXIBLE HOURS AVAILABLE

HELP LEAD THE GROWTH AND DEVELOPMENT OF OUR ORGANISATION.

- Work with a passionate, values based and professional team
- Flexible work arrangements
- Generous conditions - including salary sacrifice, above award package and professional development
- Progressive, innovative and nurturing workplace

Centre Against Violence (CAV) are a leading community-based organisation offering comprehensive services to clients and the community across the Ovens and Murray district. We provide specialist sexual assault and family violence programs and services and have offices in both Wangaratta and Wodonga.

The People and Culture Coordinator will provide exceptional coordination of all human resource support - including operational guidance and advice, professional development, organisational culture, and strategic workforce planning.

This position requires strong experience operating within the Human Resources field.

Working with Children's Check and National Police Check will be required upon commencement.

Applications close Monday 7th February at 5pm.

For a full position description & key selection criteria visit our website on:

www.centreaagainstviolence.org.au



SEND COVER LETTER & RESUME TO:

JAIME CHUBB

CEO

M: 0427 583 813

EMAIL: JCHUBB@CAV.ORG.AU

EMPLOYMENT

Ovens Business and Taxation Services

is seeking a

Qualified Accountant

to join our team.

The successful candidate would possess the following;

- Ability to communicate confidently with clients.
- Excellent knowledge of MYOB, Handi Ledger/Tax, SimpleFund 360.
- Knowledge of Small to Large Business Advice Services.
- Prepare financial reporting including BAS/IAS, FBT, Payroll Tax.
- Respond to financial inquiries by examining, summarizing and interpreting data.
- Ability to manage tax reporting for Self-Managed Super Funds.
- Ability to complete Company, Trust, Partnership, Personal & Investment Property Financials & Tax Returns.
- Ability to work autonomously and in a team environment.
- CA or CPA Membership preferred.

A salary package is negotiable and will be based on experience and qualifications. There will also be future opportunities to become a partner.

Please send your resume through to enquiry@obts.com.au or contact the office on **(03)5721 6766** if you have any questions.

Email your advert
classifieds@nemediamedia.com.au