

Mansfield Courier

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98 High Street,
Mansfield 3722.



EMPLOYMENT

**CROWN CABS
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Please contact
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0404 020 333
admin@
crown-cabs.com.au

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Mansfield Courier
Ph (03) 5775 2115

EMPLOYMENT



Due to an increased workload we are expanding our team and currently have the following positions available:

Full time carpenter

This is a full time position and applicants must have relevant experience, their own transport and tools

Full time labourer

Full time carpentry apprentice

Salary will depend on experience and suitability to the job

We build custom residential homes in and around the regional township of Mansfield, Victoria.

For more information or to apply please email shannon@richterconstructions.com.au or call Shannon 0488 062 733.

EMPLOYMENT



Country
Universities
Centre
OVENS MURRAY

Education Coordinator – CUC Ovens Murray (Mansfield)

**Part-time
(FTE 0.6, hours negotiable)**

About Us

Country Universities Centre Ovens Murray is a not-for-profit community driven organisation, which is jointly funded by the Commonwealth Government under the Regional University Centre program, and key local support. CUC Ovens Murray is part of an affiliated network of the Country Universities Centre (CUC), which have centres located throughout regional NSW, VIC & QLD. CUC Ovens Murray provides a new opportunity to make higher education more accessible for students of all ages in our region. Our students have free access to high-speed Internet, modern technology, and general academic support all delivered locally at our three sites in Wangaratta, Corryong & Mansfield. Students also have the opportunity to build a network of like-minded fellow students and can take advantage of being part of a nation-wide learning community.

Your role

This is a highly rewarding and unique opportunity to shape the education landscape in the Ovens Murray region. As Education Coordinator at the Mansfield centre, you will work with the Centre Manager to implement the strategic plan which is set by the Board of Directors to increase access to higher education opportunities for the region, as well as coordinate the operation of the Mansfield centre. An important aspect of the Education Coordinator is to support the successful outcomes for CUC students. You will work with the Centre Manager to develop and implement a local marketing plan, foster and maintain relationships with stakeholders and represent CUC Ovens Murray at community events, along with supporting the successful outcomes for students in Mansfield and surrounds.

Who We Are Looking For

- A passionate and enthusiastic individual with initiative who can work independently on directed tasks;
- Strong collaborative skills with ability to build strong relationships with diverse stakeholders and work within a team;
- An individual who is dedicated, passionate and enthusiastic about creating opportunities for regional and remote students;
- Excellent written and verbal communication skills;
- Excellent organisation and time management skills.
- Demonstrated computer skills, including proficiency in Microsoft Office and social media knowledge

How to apply:

Email mark.vanbergen@cucovensmurray.edu.au to request a copy of the Position Description. Confidential enquiries can be made to Mark van Bergen on 0490 022 028.

To make an application:

You are required to submit a full CV and cover letter addressing key criteria as set out in the position description to mark.vanbergen@cucovensmurray.edu.au. Applications close Monday 3rd January 2022 at 5pm

EMPLOYMENT



Project Manager – Part time 3 days per week

MASS have an exciting opportunity for a part time, 3 days per week Project Manager working as part of our infrastructure team, the role is based onsite in Mansfield.

Operation Gamechanger, is a \$30m bespoke facility currently under construction on our recently purchased 100 acre farm, located on the rural outskirts of Mansfield, Victoria.

Responsibilities will include:

- Responsible and accountable for the effective programming and construction methodologies of all site building and civil works.
- Responsible for project compliance with all relevant legislation, regulations, and standards.
- Exercise accountable & answerable financial control of the projects financial status and rapidly report of the tracking and forecast.
- Responsible and accountable for the coordination of subcontractors, procurement, plant, and equipment as required.
- Support the project team through project activities and any changes to the project scope.
- Provide advice, support and assistance to the project team and clients in relation to any technical and/or complex problems that may arise during the project lifecycle.
- Responsible for monthly assessments and forecasts of project's financial performance.
- Ensure that plant, equipment, staff, and subcontractors operate within safe working conditions.
- Ensuring the site is well equipped with staffing and resource needs to meet timelines and project completion targets.
- Ensure a sound and co-operative working relationships are developed and maintained with contractors, MASS staff, funding bodies and the Project Control Group (PCG).
- You will be required to attend fortnightly PCG meetings to update the team on the status of the project and future stages to be completed.

Essential Skills and Attributes

- Construction White Card
- 10+ years' experience in building and civil projects with proven management skills, practices, and planning ability.
- Demonstrated experience managing a project and maintaining focus on priorities.
- Highly effective skills in directing contractors and consultants, negotiating, evaluating, and administering contracts & specifications,
- Demonstrated knowledge in the application of Australian & industry standards.
- Establishing and maintaining effective working relationships.
- Knowledge of construction principles and experience in actual project delivery.
- Computer literacy, particularly experience working with Microsoft Office applications including Teams.
- Highly effective planning, organising and critical thinking skills together with the ability to lead, motivate and influence others.

What's next?

For more details see full ad on our website www.autismmansfield.org.au. Email application to recruitment@autismmansfield.org.au, by Friday 7th January 2022.

Mansfield Autism Statewide Services is a values-based employer committed to providing a Child Safe Environment. To be successful in this role you must be able to obtain a Working with children's check and pass a Police Check.



Email your advert
classi.mcourier@nemedi.com.au

Courier Classifieds **Mansfield's Marketplace**

EMPLOYMENT



**STAFF WANTED
HOUSEKEEPING & LAUNDRY!!!
Alzburg Resort Mansfield.**

We are looking for a suitable, reliable, and motivated person with some experience, able to do housekeeping duties and assist other departments if required. This is a casual position, you must be able to work midweek and weekends when required. Immediate start.
All inquiries and resume can be forwarded to ramesh@alzburg.com.au or call (03) 5775 7400.

EMPLOYMENT

**GARDENING POSITION
Beolite Village**

Is looking for an enthusiastic gardening assistant on a permanent part time basis of 2 days per week. You will be working under direction and alongside our current gardener and duties will include weeding, pruning, mulching and general garden maintenance. Expressions of interest and resumes must be forwarded via email to Administration Manager Lily Kennedy at beolitevillage@gmail.com
Applications close Friday, December 17, 2021 and interviews will be conducted in mid-January, 2022.
Beolite Village Ltd. 13-21 Kidston Parade, Mansfield 3722.

EMPLOYMENT



Retail worker wanted

Yenckens Hardware is seeking a hardworking, fit and reliable person to join our retail team. We need someone who has excellent customer service, basic computer skills and the ability to work as part of a team as well as individually. Knowledge of hardware industry a plus, but not essential. Immediate start.
If you feel you would be ideal for this position, please send a resume to kate@yenckens.com.au or pop into store and speak with Jenny



SCHOOL NURSE for HOWQUA CAMPUS

Lauriston Girls' School is seeking to appoint a suitably qualified, experienced and dedicated professional as School Nurse at the School's Howqua Campus, located on the outskirts of Mansfield. This is a residential campus for Lauriston's Year 9 students. The successful applicant will be required to start at the campus in Term 1, 2022. There are various casual shifts available. Please indicate your availability in your application.
Tuesday 7.30am – 2.30pm
Wednesday 1.00pm – 6.00pm
Thursday – Monday 8.00am – 6.00pm
Nursing shifts will be scheduled during school term time only. Some weekend work will be required.
Detailed Position description can be found on the Lauriston website at www.lauriston.vic.edu.au
Applications close Monday, January 17, 2022.
To apply online please visit <https://www.lauriston.vic.edu.au/applyonline>
Questions related to this position should be directed to **Cathy Tan 03 9864 7555**
tanca@lauriston.vic.edu.au



Administration/Reception Assistant

Camp Howqua has a casual part time (approx. 12 hrs/ wk) Administration/Reception Assistant position available. The successful applicant will be able to demonstrate competent office, computer, letter writing skills and display confident, pleasant phone mannerisms. Previous office experience is mandatory.
Apply in writing to Camp Howqua, PO Box 291, Mansfield 3724. Applications close Friday, 31st December 2021. For more information please contact Ursula on 5777 3509.

Dental Assistant - Mansfield Vic or Dental Nurse



**LOOKING FOR A NEW CAREER?
LOOKING TO EXTEND YOUR SKILLS?**

Join the Mansfield Dental team.
Trainee Dental Assistant, Dental Assistant, Dental Nurse.
A certificate III in dental nursing is advantageous, but is not required. Previous dental assisting experience is also advantageous, but not required.
Please send through your application by email to dental5@bigpond.com and we will contact you within a few days if we would like to schedule an interview.



Maintenance/Handyman & Groundsman

We are looking for a reliable, 'allrounder' handyman who will be responsible for performing multiple repair and maintenance tasks throughout the day. Duties will include, but not limited to, maintaining all grounds on site including mowing lawns, hedge trimming, weeding gardens, sweeping (indoor/outdoor), emptying of bins, hosing/cleaning forecourts, as well as general resort property maintenance.

- Casual role (4 or 5 days a week)
- Must be available during weekend (occasionally, especially during peak period)
- Previous groundsman or landscaping experience preferred.
- Previous hands-on experience in repair and property maintenance
- Proven ability to manage and complete jobs in a set period
- Be competent in the use of basic hand and power tools
- Enjoy working outdoors
- Ability to work unsupervised, as well as part of a team
- A commitment to customer service
- Must have good organisational and communication skills
- Have a clear understanding of safe Work Health & Safety Practices
- Team player, contributor, and excellent communicator
- Experience working within a Hotel/ Ski Hire industry is highly advantageous

All enquiries and resume can be forwarded to:
General Manager – Ramesh Edumban
Email – ramesh@alzburg.com.au



Fabricator/Retail worker wanted

Delatite Steel is seeking a hardworking, strong, fit and reliable person to join our team. We require someone with good people skills and a background in the steel industry to assist us with basic fabrication, cutting and folding, and servicing the public with their industrial and steel needs. Also, to have the ability to work on your own as well as part of the team. Ideal applicant to hold a current forklift license. Full time work, with immediate start. If you feel you would be ideal for this position, please send a resume to kate@yenckens.com.au or pop into store and speak with Nicole.

**PHONE YOUR ADVERT
(03) 57752115**