THE CHRONICLE, Friday, November 19, 2021 - Page 31



wangarattachronicle.com.au



Vacant by 5pm Tuesday November 30 2021.

**EMPLOYMENT** 



Galen Catholic College Wangaratta is a co-educational College with an enrolment of 1160 students from Years 7 – 12 and 140 full and part-time staff.

We are seeking suitably qualified applicants for the following vacancy:

Year 7-12 English & Humanities Teacher Full-Time

Starting beginning of 2022

Successful applicants require a Victorian Working with Children's Check and National Police Check. Applicants must be able to comply with any Victorian Public Health Orders pertaining to Education that are in place as of the commencement date of this position. Please refer to the VIC Health website/Public Health Orders and Restrictions for further information.

For further details including how to apply please visit our website http://www.galen.vic.edu.au/employment/

Closing date - November 22, 2022, 12 noon.

If you require any assistance please email: employment@galen.vic.edu.au

Our school community promotes the safety, wellbeing and inclusion of all children.

Successful applicants will demonstrate a commitment to the philosophy and ethos of Catholic education.

Prond to be Galen

www.galen.vic.edu.au

**EMPLOYMENT** 

## Alcohol and Other Drugs Worker – MAC is hiring!

MAC's Alcohol and Other Drugs (AOD) Worker provides culturally sensitive support to Aboriginal clients impacted by drugs and alcohol.

The role provides individualised, client centred, wrap around support as well as coordinating support groups and community education.

The AOD worker will link up with MAC's suite of programs and other external service providers to assist Aboriginal people in accessing AOD services in a culturally appropriate manner.

The role aims to increase the understanding of mainstream service models of care, and support joined up holistic recovery that is culturally appropriate and accessible to the Aboriginal community.

The role will meet with key stakeholders to plan and provide services that improve AOD and mental health outcomes for Aboriginal people.

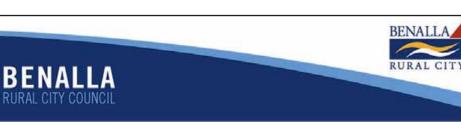
Based in Wodonga, the position will be full time and work between 9.00 am and 5.00 pm. Weekly wages come from the Social, Community, Home Care and Disability Services Industry Award 2010, plus 10% superannuation and salary packaging is available.

Email *hr@mungabareena.org.au* or phone 0401 254 681 for a position description and to lodge your application. Provide a cover letter and resume by Friday 26 November 2021.



For further Information please Contact our HR Manager on 0401 254 681 or email hr@mungabareena.org.au

Come join the MAC Family "Working for community with Community"



### Administration Officers

### Temporary Full-Time October 2022 Temporary Part-Time (0.5 EFT x 2) September 2022 Permanent Part-Time (0.6 EFT)

We are seeking applications from suitably experienced and enthusiastic people for several Administration officer positions.

In the roles you will be responsible for providing exceptional administrative and customer support across the organisation.

To be successful you will have advanced knowledge of Microsoft Word and Excel and excellent correspondence preparation, filing and record keeping skills

Download an Employment Information Pack at www.benalla.vic.gov.au or obtain a pack from Human Resources Coordinator Rhonda McDonald, telephone (03) 5760 2662.

Applications addressing key selection criteria should reach us by **5pm Monday 29 November 2021.** For a confidential discussion on these positions, telephone Manager People and Performance Janine McMaster (03) 5760 2661.

In line with the public health order issued by the Chief Health Officer under section 200 of *Public Health and Wellbeing Act 2008 (Vic)*, this position has been identified as requiring a COVID-19 vaccinations.

Benalla Rural City Council is an Equal Opportunity Employer.

### Marketing and Events Officer

Benalla Performing Arts and Convention Centre

Temporary Part-Time (16 hours per week) September 2022

# APPRENTICE PRINTER Award winning newspaper publisher, North

East Media, has a vacancy for an appendice printer to work at our state-of-the-art press facility in Wangaratta, where the Wangaratta Chronicle and more than 10 other regional newspapers are printed.

EMPLOYMENT

The successful applicant will be committed to completing the four years of training, during which they will be taught all facets of newspaper printing.

Applicants must be self motivated, reliable and be able to work in a close team environment.

This is a full-time position of 38 hours per week, but some flexibility will be required.

If you are looking for a new challenge in an energetic and stimulating environment with a long standing publisher, we would encourage you to forward your covering letter and CV (including two referees) to:

Danny Fogarty, Print Manager, North East Media 37 Rowan Street, Wangaratta VIC 3677 <u>dfogarty@nemedia.com.au</u>

All applications are regarded as private and confidential. Award wages apply.

CLASSIFIEDS WORK - 5723 0101



EMPLOYMENT

## GAPSTED WINES

Gapsted Wines is a well-established leading producer of premium wines based in North East Victoria, near Myrtleford in the picturesque Alpine Valleys.

Food & Beverage Attendant

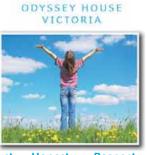
We are seeking casual staff to join our friendly team. We have several casual positions available for people who have a high level of energy and commitment, excellent communications skills, a can-do attitude. Experience in customer service and the hospitality industry is desirable and a current RSA is required.

Duties will include (but are not limited to):

- Restaurant Service/Waiting staff
- General housekeeping

Applicant needs to be available to work weekends, public holiday and occasional evenings.

Please forward your resume to admin@gapstedwines.com.au PO Box 425 MYRTLEFORD VIC 3737



Love Trust Honesty

Respect Concern

Odyssey House Victoria is a place of hope and positive change for individuals working towards breaking their pattern of addiction. At Odyssey House we believe that every person should have the opportunity to change and grow. Our diverse teams work with individuals, families, and communities to reduce alcohol and other drug (AOD) use, improve mental health, and reconnect people to their family and the community. The Circuit Breaker Therapeutic Community (TC) is a short-term residential program. The TC is a 15-bed soon to be expanded treatment facility that works with clients to establish healthier relationships, promote personal change, and support them in their recovery journey.

#### Who are we looking for?

We are looking for individuals with either prior experience in AOD work, or those interested in starting a career in AOD with transferable skills, and compassionate people who want to excel in their chosen career and genuinely care about their community. We want to attract the best possible people whose values align strongly with those of Odyssey House. Are you willing to work together to make a difference to someone's life?

#### The positions

The positions offered currently are:

- Administration Officer
- Duty Workers X 2
- Case Coordinators X 2
- Case Coordinators X 2 CBT Trainer
- dinators X 2

We are seeking applications from suitably experienced and enthusiastic people for the position of Marketing and Events officer.

The role will primarily focus on the daily operations of BPACC, including the operation of the cinema and marketing of BPACC via website and social media.

To be successful you will need excellent customer service skills and broad experience in marketing and event delivery, preferably within a cinema and/or conference venue.

Download an Employment Information Pack at www.benalla.vic.gov.au or obtain a pack from Human Resources Coordinator Rhonda McDonald, telephone (03) 5760 2662.

Applications addressing key selection criteria should reach us by 5pm Monday 29 November 2021.

For a confidential discussion on the position, telephone Tourism Coordinator Alison Angus (03) 5760 2627.

In line with the public health order issued by the Chief Health Officer under section 200 of *Public Health and Wellbeing Act 2008 (Vic)*, this position has been identified as requiring a COVID-19 vaccinations.

Benalla Rural City Council is an Equal Opportunity Employer.

Benalla Rural City Council is an equal opportunity employer.

www.benalla.vic.gov.au

The positions are offered as casual positions with the possibility of moving to permanent part time after program redevelopment takes place in 2022. The roles are based at the Circuit Breaker Therapeutic Community in Molyullah.

#### More information

The full position descriptions and instructions about how to apply for each of the positions can be found at https://odyssey.org.au/work-with-us/careers-at-odyssey/. Please note applications will only be accepted via the Odyssey House Victoria website. Please do not apply via recruitment websites or via email. Please remember to address your application to Keir Larter, Assistant Manager Circuit Breaker Program, and include your CV and a cover letter addressing the key selection criteria. Applications close at **5pm, Friday 19 November 2021**. If you have any questions relating to the position, please contact Keir Larter on 03 5766 6399 or at klarter@odyssey.org.au.

#### Mandatory COVID vaccinations

Due to recent Victorian Government mandatory vaccination requirements for the health industry, all Odyssey House Victoria staff effective 15 October 2021 are required to hold full vaccination status. Evidence of full vaccination status will be requested during the onboarding process.

All Odyssey House Victoria sites are smoke free for all employees.

#### **EMPLOYMENT EMPLOYMENT EMPLOYMENT** Wangaratta Chronicle Cadet Journalist Career Opportunity NEWS **CATHEDRAL COLLEGE WANGARATTA** Full time 38 hours per week A school of The Anglican Schools Commission (Inc.) JCS Industries is seeking a full time Apprentice to join our Air-conditioning & Refrigeration team as a result of our continuous arowth. Cathedral College Wangaratta is a Prep to Year Twelve We are seeking a young and enthusiastic Independent school. We now seek applications from person to join our team, that is willing to learn suitably experienced persons for the following role: new skills, be self-motivated, work well within North East Media, publisher of the Candidates must have excellent our Air Conditioning team and alongside our ICT Support Officer award winning Wangaratta Chronicle, verbal and written English, sound Solar and Electrical teams. is currently seeking expressions of computer skills, solid general knowledge, a genuine interest in the local community, and an ability to This Role will require: This is a six-month fixed-term position commencing as interest from motivated candidates to join the team in Wangaratta as a Driver's License soon as possible, with the possibility of it becoming cadet journalist. build rapport and networks quickly. Completion of Year 12 an on going position. White CARD (OH&S basic Training) The cadetship is ideally suited for a You will need to be well organised, Please refer to our website for more information. Year 12 graduate. able to work to deadlines, and have Police Check Certificate and valid Working with Children Card as required strong attention to detail. It is for three years, including course Enquiries regarding the position can be directed to for our client's sites. Candidates must hold a valid driver's study by correspondence from Mr Ian Collins, Business Manager, at Deakin University. licence, be available to work flexible In Return we will provide: bm@cathedralcollege.vic.edu.au hours, and photography and social The successful candidate will learn An Apprenticeship will be offered once Applications are to be forwarded to: media skills are desirable. your probation period is finalised and how to write clear, concise and interesting news, sport and feature North East Media is a leading The Principal, Mr Nick Jones at passed. stories for our newspaper and independent family-owned media principal@cathedralcollege.vic.edu.au Learn the trade from specialised and associated digital and social media group with a commitment to industry leading Contractor community journalism. by 5.00pm Monday, November 29, 2021 platforms. Experience in a wide variety of work We are searching for a budding Applications, including covering Cathedral College Wangaratta is a Child Safe School and Uniform, required PPE letter and resume, should be emailed writer who has the skills, passion and an Equal Opportunity Employer RDO/Annual Leave determination to be a journalist of to Group Editor Jeff Zeuschner at Award wages jzeuschner@nemedia.com.au the future. For more information, please email or send NORTH EAST MEDIA achieve discover belong hronicle your cover letter and resume to admin@ , jcsindustries.com.au CLASSIFIEDS WORK - 5723 0101 🕞 Galen Catholic College Galen Catholic College $\mathbf{k}$ Wangaratta Galen Catholic College Wangaratta is a co-educational Galen Catholic College Wangaratta is a co-educational College with an enrolment of 1160 students from Years 7 – 12 **Private Hospital** College with an enrolment of 1160 students from Years 7 – 12 and 140 full and part-time staff. Part of Ramsay Health Care and 140 full and part-time staff. Galen Catholic College is looking to fill the following vacancies: We are seeking suitably qualified applicants Afterhours Coordinator 1.0EFT/ for the following vacancies:

## Part-Time Koorie Education Worker

### (KEW)

Commencing January 2022

The successful applicant will be required to work closely with and support Aboriginal and Torres Strait Islander students in the areas that include literacy, numeracy and cultural initiatives as well as liaise with the school, parish and local communities. This role will provide support to Aboriginal and Torres Strait Islander students according to their areas of need. Applicants will be supportive of the ethos and mission of Catholic education in the Sandhurst Diocese and understand the purpose of this position as ultimately serving the needs of the students and staff in our Catholic school.

- The successful applicant will require:
  - Knowledge and understanding of the local Aboriginal and Torres Strait Islander community and issues related to these cultures in Australian society
  - The ability to effectively communicate with Aboriginal and Torres Strait Islander people, their students, families and carers
- The ability to effectively communicate with school principals, leadership teams and staff
- Knowledge of and commitment to improving learning outcomes for Aboriginal and Torres Strait Islander students
- Knowledge of and commitment to child safety, including the provision of a child safe environment

In accordance with CECV guidelines applicants for this role will need to provide confirmation of Aboriginality as define by the Department of Aboriginal Affairs (A103/2012)

Successful applicants require a Victorian Working with Children's Check and National Police Check. Applicants must be able to comply with any Victorian Public Health Orders pertaining to Education that are in place as of the commencement date of this position. Please refer to the VIC Health website/Public Health Orders and Restrictions for further information.

### Lab Tech

Part-Time ongoing Starting January 2022

### Human Resources Leader

Full-Time 1st Term Maternity Leave Replacement Position Commencing 17th January 2022 ending April 26th 2022

The College has an exciting opportunity for an experienced Human Resources professional with relevant Human Resources qualifications and/or experience in a comparable HR Leader role.

As a member of The Leadership Team, The HR Leader will provide support, coaching and guidance to our leaders in the area of human resource management.

The successful applicant will require a current Victorian Working with Children's Check and National Police Check.

> In your application letter, please address the following targeted question:

"In the past, how have you added value to the organisations you have worked for?"

### Applications close Friday 3rd December 2021, 12 noon.

Employment is in accordance with terms and conditions as outlined in the Victorian Catholic Education Multi Enterprise Agreement (VCEMEA 2018).

> For further details please visit our website http://www.galen.vic.edu.au/employment/

To apply please send a completed employment form, letter of application, and current CV with names of three current referees through the apply now button below (on the website). Our school community promotes the safety, wellbeing, and inclusion of all children. Successful applicants will demonstrate a commitment to the philosophy and ethos of Catholic education.

### **Job Share Opportunities Available** Wangaratta Private Hospital

- Ramsay Health Care is Australia's largest private health care provider
- **Excellent Career Opportunity**
- Beautiful Northeast Victoria Location excellent food and wine, unlimited recreational opportunities for you and vour family

Owned and operated by Ramsay Health Care, Australia's largest and most respected operator of private hospitals. Wangaratta Private Hospital is a fully accredited 43 bed facility with three busy operating theatres. Which has established an excellent reputation for its high commitment to customer service, technological advancement and innovative approaches to the provision of quality healthcare.

#### The successful applicant must possess the following essential criteria:

- Current Registration with Nursing and Midwifery Board of Australia
- A minimum of 3 years post registration with advanced clinical skills
- Well-developed leadership skills
- Commitment to clinical excellence · Demonstrated strong customer service and time
- management skills Ability and commitment to being able to work
- independently and as part of a dynamic flexible team · High level communication skills
- · Demonstrated ability to efficiently manage workload demands and priorities
- Computer literacy

Prond to be Galen

www.galen.vic.edu.au



Desirable: · Critical Care/High Dependency or extensive experience in these areas Previous experience in a Management position What's in it for you? • Make a step up to leadership · Lead hospital operations and the after-hours clinical team • Lead a national standard quality portfolio • Staff recognition & Employee Benefits Club & Wellness Program Ramsay Corporate discounts & Employee Assistance Program • Vibrant, flexible, friendly and supportive working environment • Free onsite parking Direct enquiries and to:

Anita Walker Nurse Unit Manager walkeranita@ramsayhealth.com.au Applications Close: Friday 3rd December 2021

#### Applications close Monday 22nd November 2021, 12 noon.

For further details please visit our website http://www.galen.vic.edu.au/employment/ To apply please visit https://bit.ly/30eWWss If you require any assistance please email: employment@galen.vic.edu.au Our school community promotes the safety, wellbeing and inclusion of all children. Successful applicants will demonstrate a commitment to the

philosophy and ethos of Catholic education.

Prond to be Galen

www.galen.vic.edu.au



The Executive Assistant will provide exceptional coordination of all administrative and operational matters of the Centre Against Violence's executive services areas – including the CEO and Board of Management. This role also provides management, facilitation and support for various projects as requested by the CEO. In addition, the position is pivotal in providing strategic and business process assistance to the wider organisation.

Position requirements:

- Executive Assistant experience at a senior level
- Business administration qualifications or equivalent are an advantage
- Working with Children's Check and National Police Check required

For full position description & application kit visit our website on: www.centreagainstviolence.org.au

FOR ALL ENQUIRIES CONTACT: JAMIE CHUBB CEO PH: 03 5722 2203 E: JCHUBB@CAV.ORG.AU



opportunities to existing clients while looking to drive new business opportunities.

be selling advertising and digital marketing

An ability to develop and maintaining business relationships will be the key to your success in this role.

An attractive remuneration package is offered including a base salary, commission and employer superannuation contributions. North East Media is an independent media group publishing award winning publications in print and online across North East Victoria and beyond.

Please forward your application and covering letter to Ian Pople Sales Manager at the Wangaratta Chronicle, ipople@nemedia.com.au

### Laboratory Assistants

• Conduct all routine laboratory tests and reporting of results

truck loading, oak filling and cleaning

Grape receival forklift driver

Weighbridge operations

Prior cellar and/or laboratory experience is highly desirable, and specific job training is provided for individuals..

Applicants must have Australian citizenship/ residency or a valid existing Australian work visa.

Our vintage is anticipated to start February 1st and go for around 10-12 weeks. Hours of work will vary depending on the seasonal variabilities but our vintage team will need to be available for day, afternoon and night shifts & weekends as needed.

Limited accommodation is available.

Please send your application to: office@kingvalleywines.com.au

#### EMPLOYMENT



Enrolled Nurses Level 2 -**Residential Aged Care** Permanent Part Time Contracts Available

For further information please contact Lisa Allen, Director Clinical Services (03) 5728 0316

Closing Dates: 24/11/2021 As we are an Aged Care Facility, the COVID 19 vaccination is mandatory for all staff. To apply and for full details on the

positions, please log on to: www.beechworthhealthservice.com.au

### Ο. O. P. INDUSTRIES Pty. Ltd.

O.P Industries Pty Ltd is seeking the employment of an Administration/Accounts Assistant, duties involving but not limited to Telephone, Data Entry, General Office duties. Experience in Accounts would be preferred, but training will be provided. This is a Part Time position of 16hrs per week. Award wages apply.

Please forward resumes to O.P Industries Pty Ltd, P.O Box 453, Wangaratta, Victoria, 3677. Email: <a href="mailto:sharong@opindustries.com.au">sharong@opindustries.com.au</a> Applications close: Friday, December 3, 2021.



### **Cellar Door Sales** Full Time / Part Time

Are you **PASSIONATE** about wine? Do you love WORKING WITH PEOPLE? Can you WORK WEEKENDS?

If the answer is YES to these questions, please contact Pfeiffer Wines for the opportunity of full time or part time work at our award winning, 5 star winery Cellar Door.

> Pfeiffer Wines is an equal opportunity employer.

Applications Close Friday November 26, 2021 Please email your CV and cover letter to: Chris Pfeiffer - Managing Partner chris@pfeifferwines.com.au

# **Receptionist /** Legal Assistant

We are seeking a full time experienced receptionist/legal assistant to join our team. The successful applicant must have:

 Advanced knowledge of Microsoft Word and Microsoft Office

### WE ARE HIRING! We are looking for people who are

**MHA** Care

passionate about providing excellent customer service and are committed to assisting people who are aged or have a disability to maintain their independence at home and in the community.

**EMPLOYMENT** 

#### **Employment Opportunities: Volunteer Officer**

Yarrawonga, Maternity Leave Position (up to 13 months) (20 hours p/w)

Salary range and benefits: SACS 4 (\$37.54 p/hr) + Non for profit salary packaging options.

Relevant to someone with great interpersonal and admin skills, who is passionate about their community.

#### For more information please go to:

www.mhacare.org.au/work-with-us/career-opportunities. A copy of the position description can be found on this website.

#### Shelley's Country Bakehouse and Wang's Best Bakery

are looking for an enthusiastic, hard-working and motivated individual who can fit in with our fast paced environment, positions include full-time, part-time or casual.

Early morning starts and weekends available. Please drop your resume in person to 67A Reid St or 53B Vincent Rd or email info@tobake.com.au We look forward to hearing from you.

### EMPLOYMENT





Excellent communication skills

Previous administration experience

- Attention to detail
- Ability to multi-task and prioritise to meet deadlines
- Commitment to work in a team environment
- Previous legal experience would be an advantage

Position description available on request All applications will remain confidential Applications close at 5:00 pm Monday 22 November 2021

Please forward your resume to tess@mgrsolicitors.com.au

