

NorthEast JOBS

Circulating in Wangaratta, Myrtleford, Bright, Mt Beauty, Beechworth, Yackandandah, Rutherglen, Chiltern and districts

To place an ad, phone 5723 0101 or email classifieds@nedia.com.au

www.northeastjobs.com.au

MEDICAL SECRETARY for ORTHOPAEDIC SURGEON in WANGARATTA

Responsible for the day to day operation of the practice (no typing required)
32 hours/week. Monday-Thursday.

Medical practice/nursing experience desired, but not essential.

Excellent computer skills/ willingness to learn multiple software programs required.

Must be caring and compassionate to patients with outstanding customer service skills.

Salary dependent upon experience

Please send CV to office@drpruekeith.com.au

north east
regionalextra

To book your ad, call
5723 0101

JOBS AT INDIGO



Project Coordinator (Capital Infrastructure)

- Beechworth Location
- Fulltime, Permanent
- \$88,274 – \$99,008 per annum, plus super

Coordinator Creative Communities

- Beechworth Location
- Permanent / Part time (32 hours)
- \$79,149 – \$86,446 per annum, plus super

Applications close 4pm Friday, 29 October 2021

Executive Assistant to CEO & Councillors

- Beechworth Location
- Fulltime, Permanent
- \$66,678 – \$76,313 per annum, plus super

Applications close 4pm Friday, 22 October 2021

Visit www.indigoshire.vic.gov.au/jobs to download the position recruitment kits and to view instructions on how to apply.

www.indigoshire.vic.gov.au
Phone: 1300 365 003

GAPSTED WINES

Gapsted Wines is a well-established leading producer of premium wines based in North East Victoria, near Myrtleford in the picturesque Alpine Valleys.

Food & Beverage Attendant

We are seeking casual staff to join our friendly team. We have several casual positions available for people who have a high level of energy and commitment, excellent communications skills, a can-do attitude. Experience in customer service and the hospitality industry is desirable and a current RSA is required.

Duties will include (but are not limited to):

- Restaurant Service/Waiting staff
- General housekeeping

Applicant needs to be available to work weekends, public holiday and occasional evenings.

Please forward your resume to

admin@gapstedwines.com.au

PO Box 425

MYRTLEFORD VIC 3737

northeastjobs.com.au

Medical Receptionist

A busy general practice in Wangaratta is seeking a Medical Receptionist. Permanent part-time position of 16 hours per week with the ability to cover leave as necessary.

Please send resume to
ely@netspace.net.au

Job description available on request.



EXCITING OPPORTUNITIES WITH ALPINE SHIRE COUNCIL

- Plant Operator (Myrtleford)
 - Full time permanent role
- Environmental Health Officer (Bright)
 - Full time temporary role

Visit www.alpineshire.vic.gov.au/council/careers to find out more

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SOUS CHEF OR EXPERIENCED COOK
for a full time position at the Hibernian Hotel Beechworth.
1st year Apprentice Chef also available.
Call Peter 0429 196 354
or email resume to contact@hibernianhotel.com.au

Finding the right job for you matters to us



northeast jobs .com.au

DRILLERS OFFSIDER POSITION AVAILABLE IMMEDIATE START

ABOUT

An opportunity exists for Drillers Offsiders to join a well-respected, highly sought-after Mineral Exploration, Water Well and Environmental Drilling company. This will be a permanent position with the opportunity of career progression. The position requires you to assist the drill supervisor working on mud rotary, rotary air and dual rotary drill rigs. The role also requires you to operate and maintain heavy vehicles and equipment.

CANDIDATES FOR THIS ROLE MUST:

- Be highly motivated, enthusiastic and physically fit.
- Be able to work in a team.
- Hold a current Heavy Rigid Truck Licence and have truck driving experience.
- Be able to pass a Pre-Employment Medical/Drug and Alcohol test and regular drug and alcohol screening.
- Provide valid national police clearance
- Be flexible towards working away from home on shift rosters and roster changes.
- Be committed to Workplace Health and Safety and Environmental issues.
- Have machinery operation and maintenance knowledge.
- Annual Offsider salary depending on roster, approx. \$85K to \$95K potential to be trained as a Driller earning approx. \$100K to \$140K.

HOW TO APPLY:

This is a great opportunity to join a well established local company and work in a variety of challenging environments that are sure to develop skill sets and ensure a satisfying career.

Applicants should submit CVs to ehs@adamsdrilling.com.au or 1 Bickerton Street, Wangaratta 3677
"Only shortlisted candidates will be contacted."



CLASSIFIEDS WORK!
5723 0101



MAINTENANCE FITTERS Hop Products Australia - Eurobin

HPA are expanding production and we need two full time Maintenance Fitter's. You will be responsible for the maintenance of plant and equipment, in our Rostrevor Hop Gardens & Buffalo River facilities.

Does this sound like you?

- Trade qualified in mechanical or engineering with hands on experience preferably in an agricultural environment
- Good problem solving skills and initiative
- A team player with excellent communication skills
- A flexible attitude and on occasions willing to perform some farm hand tasks
- Highly organised with attention to detail and excellent admin skills
- Adherence to quality and safety procedures
- Able to follow instructions and work procedures

You may be required to work night shift during the harvest period if required. A Medium Rigid Licence and Forklift Licence are essential. Above award wage on offer commensurate with experience.

Email your resume to allan.monshing@hops.com.au or phone 0427 521 629

Photographer/Writer - Full time

The award-winning Wangaratta Chronicle is seeking an experienced newspaper photographer/writer to join our editorial team in Wangaratta.

You need to be a motivated self-starter, with the ability to work within the deadlines and demands of a tri-weekly publication.

A majority of the role will be news and sports photography, with writing and video also key components.

You will need to also demonstrate the following:

- **Photographic skill:** Ability to quickly capture the essence of stories in a single picture or collection of images, and proven experience in sports photography.
- **Time management:** Ability to take pictures, write captions, manipulate images and fulfil other tasks within newsroom deadlines.
- **Generate ideas:** Ability to come up with ideas for news pictures and spreads that provide our readers with a great looking paper.
- **Communication and team skills:** Ability to work well with other newsroom staff and build strong relationships with the wider community.
- **Social media:** Able to take video, and able to use all forms of social media for various platforms.

Given the nature of this work, it is desirable for the successful candidate to live in Wangaratta.

If you have what it takes, and can handle the pace of a deadline-driven environment while producing high quality work, then we would encourage you to apply.

Email your resume and application letter to: jzeuschner@nemedia.com.au



BILLSON'S JOB FAIR Wednesday, October 27, 2021

Located in beautiful Beechworth, Billson's crafts a range of traditional cordial, classic soda, beer and spirits, using pure *alpine spring water*.

The *historic brewery* has been lovingly restored and now houses a tasting room, shop, taproom, beer garden and speakeasy cocktail bar.

Due to *extraordinary growth*, Billson's is recruiting for a wide range of roles *commencing this Spring*.

Positions available include *full-time and casual* roles in both *leadership and assistant* levels, across;

- Customer service
- Food and beverage
- Sales and marketing
- Finance and administration
- Brewing, distilling, research and development
- Warehouse and Packaging

Billson's Job Fair will be held on *Wednesday 27 October* - an opportunity to *meet the team and interview* for this wide range of roles. Please, *apply to attend* at billsons.com.au/jobs



Chrismont Cellar Door Host Casual Position

Chrismont's award-winning Cellar Door, Restaurant and Larder is a popular destination for wine and food lovers seeking quality experiences when visiting the King Valley and Victoria's High Country.

A fantastic opportunity now exists for an enthusiastic Cellar Door Host to complement its existing team, and to deliver a high-end customer experience.

Responsibilities will include, but are not limited to:

- Providing friendly, tailored and knowledgeable experiences to our guests visiting cellar door
- Maintaining a high level of presentation of the cellar door

Experience working in a cellar door is not a requirement as training will be provided, but the successful applicant will need to possess the following:

- Excellent communication skills and a bubbly personality
- Mature outlook and disposition
- Be passionate about wine and food
- Be customer orientated - always going above and beyond
- Be highly self-motivated with strong initiative and work ethic
- Well-developed organisational skills with the ability to multi-task
- Ability to work on rotating roster including weekends and special events
- High standard of personal presentation
- Have a current RSA, or willing to obtain one
- Drivers licence and reliable transport

This is a casual role where your availability for weekend work is essential. You will be required to work extra hours during our busy spring and summer months, and the possibility of some additional weekdays for the right applicant may be offered.

Chrismont also nurtures a positive workplace environment and offers its people:

- Work-place training
- A fantastic and friendly team environment within a family-owned business
- Daytime hours for work/life balance
- Opportunity for career growth
- Wine discounts
- Wine Industry Award pay rates offered
- The best views in the King Valley!

All applicants must be able to satisfy the Victorian State Government's requirements regarding vaccination to be considered for this position.

If this sounds like you, Chrismont would love to hear from you. For more information please phone 03 5729 8220. Applications with a cover letter and resume can be sent to info@chrismont.com.au

GAPSTED WINES

Gapsted Wines is currently seeking a Head Chef who is a dedicated, passionate, and wine-loving professional.

Reporting to the Restaurant Manager, the responsibilities and requirements of the role include but are not limited to:

- 2 years (minimum) Sous Chef Experience
- The ability to write and cost menus.
- Ability to cook creatively & consistently
- Positive communication skills, energy, and attitude

Our Restaurant offers a lunch service 5 days a week (Thurs - Mon), Dinners at select times of the year, and caters for Weddings and Private Functions. Applicants must be available to work weekends, some nights, and Public Holidays.

Please forward applications to:
admin@gapstedwines.com.au
PO Box 425
MYRTLEFORD VIC 3737



Chrismont Restaurant Front of House Full Time and Part Time Positions Available

Chrismont's award-winning Cellar Door, Restaurant and Larder is a popular destination for wine and food lovers seeking quality experiences when visiting the King Valley and Victoria's High Country.

Opportunities now exists to join the Chrismont Restaurant front of house team where you'll deliver customer experience in one of the Victoria's great winery tourism destinations.

Applications are now invited for the positions of:

**FRONT OF HOUSE: FULL-TIME
FRONT OF HOUSE: CASUAL**

Both positions involve weekend work and your availability during the busy spring and summer months, school and festive holiday periods, regional festivals and long weekends is required.

Offering an immediate start, your responsibilities will include, but are not limited to:

- Providing polished customer service and ensuring each guest feels welcome
- Maintaining a high level of presentation of the restaurant area
- Enhancing the Chrismont dining experience with your natural and attentive style of service

Successful applicants must also possess the following:

- Excellent communication skills and a bubbly personality
- Be well presented
- An enjoyment of food and wine
- Be customer orientated - always going above and beyond
- Be self-motivated with a strong initiative and work ethic
- An eye for housekeeping and presentation standards of our venue at all times
- Integrate with our dedicated team of professionals, including effective communication with management and kitchen staff
- Hold a Responsible Service of Alcohol certificate (RSA), or be willing to obtain one
- Drivers license and reliable transport

Chrismont also nurtures a positive workplace environment and offers its people:

- Work-place and hospitality training
- A fantastic and friendly team environment within a family-owned business
- Daytime hospitality hours for work/life balance
- Opportunity for career growth
- Wine discounts
- Wine Industry Award pay rates offered
- The best views in the King Valley!

All applicants must be able to satisfy the Victorian State Government's requirements regarding vaccination to be considered for this position.

If this sounds like you, Chrismont would love to hear from you. For more information please phone 03 5729 8220. Applications with a cover letter and resume can be sent to info@chrismont.com.au