

NorthEast JOBS

Circulating in Wangaratta, Myrtleford, Bright, Mt Beauty, Beechworth, Yackandandah, Rutherglen, Chiltern and districts

www.northeastjobs.com.au

MEDICAL RECEPTIONIST

A casual/part time position is available for a Medical Receptionist in our busy Specialist Practice.

The successful applicant ideally would have experience within the Medical Industry, although not essential; have exceptional customer service, communication, organisational and interpersonal skills.

Ability to work autonomously and in a team environment is essential.

Please forward your application and resume to:

The Practice Manager
Wangaratta Medical Specialists
29 Clark Street, Wangaratta Vic 3677
j.oates@29clark.com.au

Applications close on Friday, April 30, 2021.



HEAD CHEF

About the business

Club Savoy Myrtleford has been part of Myrtleford's fabric since first opening in 1955. Club Savoy facilitates functions, casual dining, bar and gaming services to its members and their guests.

About the role

The successful applicant must have relevant tertiary qualifications in cookery and proven working experience as a Chef. We offer a mix of menus including function menus and casual dining and require food standards to be upheld.

Skills and experience

- Hands on cooking experience
- Creative menu design
- Exceptional written and verbal communication skills
- Solid problem solving skills
- Capable of managing multiple tasks
- Ability to develop effective working relationships with various key persons
- Proven legislation knowledge
- Relevant qualifications
- Customer service orientated
- Ability to work effectively under pressure
- Basic knowledge of Italian cuisine

Please submit resume and cover letter to manager@clubsavoy.com.au.



Part Time Sales Assistant

If you love people, selling and working with jewellery and fine objects, call Elizabeth on 0428 573 519.

or email: elizabethmason@westnet.com.au

Average two days per week, one weekend day. Award Wage. Well groomed, smart dress code. Mature aged people encouraged to apply.

FLOOR FINISHER

A full time position for an experienced Floor Finisher exists at our busy Bright shop.

Above award wages and conditions.

Call Mark Gephart on (03) 5755 1749 during business hours, or email: mark@alpinecarpetcourt.com for more details.

ALPINE

CARPET COURT

northeastjobs.com.au



Do you have a NDIS Plan?

Are you looking for meaningful work?

We have a variety of employment opportunities within our Packaging and Timbers Divisions, and we are looking for the right fit!

Merriwa is an Integrated employer of choice in Wangaratta. We employ people of All Abilities and provide support in reaching goals and development opportunities.

If you have available funding in Core Supports, and are interested in discussing this opportunity, please send your Resume to hr@merriwa.org.au or phone HR on 03 5722 7600.

Training & Uniform will be provided.

To place an ad, phone 5723 0101 or email classifieds@nemediamedia.com.au



EXCITING OPPORTUNITIES WITH ALPINE SHIRE COUNCIL

- Maternal and Child Health Nurse and Coordinator opportunities
- EOI Independent Audit and Risk Committee Member
- Transfer Station casual based in Porepunkah able to work at Mount Beauty and Myrtleford Transfer Stations too

Visit www.alpineshire.vic.gov.au/council/careers to find out more

MOTEL CLEANERS

Part Time
Phone
0404 493 589

HOUSEKEEPER

Housekeeper required for busy Milawa holiday let. Cleaning and laundry service. Contact Matthew 0447 940 440.

northeastjobs.com.au



WAIT STAFF

We are currently seeking a casual food and beverage attendant to join the friendly team at the Club Savoy.

As a food and beverage attendant you will be responsible for providing a pleasant dining experience for our guests. The successful applicant will be friendly, professional and enthusiastic.

You will be required to work flexible shifts including nights and weekends. Previous experience is required and you need to possess a valid RSA & RSG Certificate (VIC) or you are in the process of obtaining it.

The Club Savoy has close relations with local sporting clubs and local social clubs which will allow for a positive work-life-balance.

If you wish to apply for this position, please forward your CV and Cover letter to manager@clubsavoy.com.au



CATHEDRAL COLLEGE WANGARATTA

A school of The Anglican Schools Commission (Inc.)

Cathedral College Wangaratta is a Prep to Year Twelve Independent school. We now seek applications from suitably experienced persons for the following role

Administrative Support Officer

The successful Administrative Support Officer candidate will join a dedicated team of staff, and will assist in the coordination of the Administrative functions of The College.

Please refer to our website for more information.

Enquiries regarding the position can be directed to

Mr Ian Collins, Business Manager, at bm@cathedralcollege.vic.edu.au

Please forward your application with references and contact numbers to:

The Principal, Mr Nick Jones at principal@cathedralcollege.vic.edu.au by Monday, 3 May, 2021.

Cathedral College Wangaratta is a Child Safe School and an Equal Opportunity Employer

discover

belong

achieve

NorthEast JOBS

To place an ad, phone 5723 0101 or email classifieds@nemedia.com.au

**Experienced IHC
Personal Care Workers required
for Wangaratta region (\$33/hour)**

Must have: Cert III, Police Check,
First Aid / CPR, Reliable vehicle

Call Kate: 0460 772 164 or email
admin@timelessupport.com.au

**Due to the continued growth of
Paulie's Corner we are now looking
for the following positions**

- Casual Junior Front of house after school & weekend work
- Adult Casual Front of house Monday - Friday
- Part time front of house position
- Casual/Part time kitchen hand
- Casual Junior dishwasher after school & weekend work
- Apprentice or school based apprentice

**All resumes to be handed
in person please ask to speak
to management on arrival**



Rangeview PRIVATE NURSING HOME

As of April 1 Rangeview Private Nursing Home will be changing ownership to Meracare Aged Care.

Rangeview Private Nursing Home currently has vacancies for

REGISTERED NURSES AND PERSONAL CARE WORKERS

A variety of shifts available.

Send resumes to
merakisenterprises@hotmail.com

CreditCard & Eftpos facilities



Why not charge your advertisement to Mastercard or Visa?

5723 0101 Chronicle

Beechworth Pantry is now hiring

HOSPITALITY/RETAIL STAFF

Casual / part time positions working approximately 3-4 days per week

- * Will include some weekend work
- * No split or evening shifts
- * Award wages

Telephone enquiries to
Ian and Robyn Fetherstonhaugh
(03) 5728 2456

To apply – application and resume to:
info@beechworthpantry.com.au

**EXPERIENCE PRUNERS REQUIRED.
ABOVE AWARD WAGES.
START EARLY - MID MAY.**

We require physically fit and experienced pruners to work at our Banksdale Vineyard located 35kms South East of Wangaratta.

Experienced preferred

Please contact Fran on 0457 882 223 for more information or send an email outlining your experience and availability to careers@brownfwg.com.au



Baker wanted

Beechworth Bakery is seeking a fully qualified baker for a full-time position in Beechworth.

3rd year Apprentices welcome to apply.

Also Trade Assistant wanted in Bright.

Call 0423 868 401 for more info and/or to apply.

JOBS AT INDIGO



Operations Officer - Buller Gas

- Beechworth Location
- Permanent, Part Time (24 hours per week)
- \$66,678 – \$76,313 p.a. pro rata + super

Customer Service Officer

- Beechworth, Yackandandah, Rutherglen & Chiltern
- Casual
- \$29.44 per hour + casual loading + super

Applications close 4pm Friday, 7 May 2021

Visit www.indigoshire.vic.gov.au/jobs to download the positions recruitment kit and to view instructions on how to apply.

www.indigoshire.vic.gov.au Phone: 1300 365 003



moira SHIRE

An opportunity to join the Moira team and develop your career with an innovative leader committed to delivering excellent services.

Position: Economic Development Support Officer

Type: Permanent, Full Time


Location: Cobram

Salary: \$64,804.67 + 9.5% Superannuation

For further information about the above positions, visit <https://recruitment.moira.vic.gov.au/>

Moira Shire Council is an Equal Opportunity Employer offering flexible work arrangements for employees in a family-friendly work place.

Moira promotes a workplace that actively seeks to include, welcome and value the contributions of all people and encourages people with a disability, Aboriginal Australians, young people and people from culturally diverse backgrounds to apply.



CENTRE AGAINST VIOLENCE

TEAM LEADER POSITION

ABOUT CENTRE AGAINST VIOLENCE (CAV)

We are a leading community-based organisation offering a comprehensive suite of services to clients and the community across the Ovens & Murray district. We provide specialist sexual assault and family violence programs and services. We have offices in both Wangaratta & Wodonga and provide outreach services to smaller towns in the district. At CAV we celebrate differences such as gender, age, culture, disability, sexual orientation, family/caring responsibilities, religion and spirituality. These are all valued, respected and celebrated.

ABOUT OVENS & MURRAY DISTRICT

There are so many reasons to move to Wangaratta, Wodonga & surrounds. Hugged by nature and packed with creative energy, North East Victoria is a curious mix of culture, nature and cuisine. We have award-winning wineries, an array of food, cultural icons, contemporary museums, a thriving community with many active groups, sporting clubs and a jam-packed calendar of exciting events. You'll also be conveniently located to venture out for a day or weekend trips to surrounding areas including the snow, high country, historic towns, and other wine regions. North east Victoria is an escape that's a world away from "everyday" life. It's a place that reminds you to slow down and savour the little things. <https://www.visitburrywodonga.com/>

THE ROLE

This is an exciting opportunity for a motivated & experienced person to join the Centre Against Violence within the Sexual Assault Services team as Team Leader. In this role you will be providing specialist counselling to children, young people and adults who have experienced sexual assault and to their non-offending family and/or friends. The role will also include the provision of therapeutic services and intervention to children & young people who engage in harmful sexual behaviours. You will assist with an intake system, conducting assessments and facilitating trauma informed counselling and group work. This role is a leadership role & will include supervision of a team of Counsellor Advocates, managing waitlists, supporting professional development of staff and contribute to the dynamic capacity of the organisation to be strongly strategic in the sector.

- Located in Wodonga
- Full-time negotiable



The Centre
your Community College
Registered Training Organisation - 4172

We are searching for trainers for:

Health Support Services

Individual support (Aged Care)

for courses starting in Benalla, Euroa, Shepparton, Seymour, Wodonga, Wangaratta.

Our Trainers directly impact and influence the future of our learners, developing their skills and abilities to develop connections and build job readiness.

For further information please visit

thecentre.vic.edu.au

Various Positions - Immediate Start



LANCEMORE MILAWA

- Join Australia's leading boutique hotel company
- Shape your career with a growing organisation
- Be part of a high performing workplace that believes in developing talent and empowering people to drive their own results

We are looking for motivated and talented individuals to join the team at Lancemore Milawa. Preference will be given to applicants who have a varied skillset. However applicants who are quick to learn with a demonstrated positive, enthusiastic attitude will be looked at favourably.

- Housekeeping Supervisor FT
- Restaurant Manager FT
- Receptionist / Guest Service Agent
- Food and Beverage Attendants Part Time and Casual
- Housekeepers 9:30-13:30 shift
- Groundsman / Houseman Casual

Send applications to milawa@lancemore.com.au

ABOUT YOU

You will hold a tertiary qualification in Social Work, Psychology, Counselling, or related discipline. You will have an understanding of the gendered nature of violence and impacts of trauma across the life course. You have a sound understanding of the complexities of the service system, and a demonstrated ability to provide services that include clinical and risk assessments, therapeutic interventions, and advocacy.

You possess exceptional professionalism, accountability and communication including the ability to liaise with a range of stakeholders; working collaboratively to make quality decisions.

- Tertiary qualification e.g. Bachelor of Social Work or equivalent
- Minimum 2 years in the human services field preferred
- Eligibility for registration with their peak body e.g. AASW
- Working with Children's Check and National Police Check required

WHY WORK FOR THE CENTRE AGAINST VIOLENCE

Centre Against Violence takes pride in being an employer of choice; we are passionate about the development and well-being of our team members with access to leading specialist and training that will support you in your role. We provide many complimentary benefits to our staff, some of our benefits include:

- Above award conditions
- Generous professional development opportunities
- Salary Packaging
- Flu Vaccinations
- Employee Assistance Program (EAP)
- Positive workplace culture
- 6 weeks paid parental leave
- Flexible working arrangements

For full position description and application kit please visit our website:
www.centreagainstviolence.org.au

For all enquiries, please contact Kerry Burns on 03 5722 2203

Applications close Monday, 3rd May 2021 at 9:00 am.




**Senator the Hon. Bridget McKenzie
Leader of The Nationals in the Senate
Senator for Victoria
Constituent and Community
Engagement Officer**

An exciting opportunity exists to be part of a motivated and dynamic team therefore applications are invited for the above full-time position based in Wodonga, Victoria. This position requires the following skills and experience:

- Community event planning and management
- Ability to proactively and professionally assist constituents with a wide variety of complex issues
- Excellent written and verbal communication skills
- Professional interpersonal communication skills
- Ability to work independently and cohesively as part of a small and highly motivated team
- Excellent organisational skills
- Excellent Microsoft office IT skills and database experience
- Ability to handle a wide variety of tasks and stakeholders
- Passion for regional Australia
- An understanding of the Australian system of government and parliamentary processes

The position is offered under the Members of Parliament (Staff) Act 1984 and conditions are outlined in the Commonwealth Members of Parliament Staff Enterprise Agreement 2016-2019. A commencing salary will be paid depending on experience, plus an electorate staff allowance (ESA) in recognition of, and as compensation for reasonable additional hours of work and official travel undertaken outside of business hours.

Applications should include a covering letter addressing the skills required and the names of two referees emailed to: senator.mckenzie@aph.gov.au

Applications close on 7th May 2021.