

MYRTLEFORD THE ALPINE Times Observer Classifieds

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EMPLOYMENT



Belmores Chartered Accountants Bright & Myrtleford Bookkeeping & Accounting

We have an opportunity for a Bookkeeper/Accountant to join our team. Your role will comprise a range of accounting duties. Hours are by negotiation with Fulltime and part time on offer

- Are you flexible and adaptable to change and challenges?
- Would you enjoy performing a variety of tasks?
- Are you well presented and able to communicate effectively with a wide range of people?
- Do you have strong computer skills and enjoy looking for better ways to do things?
- Excellent knowledge in at least one of MYOB, Xero or QuickBooks

This role offers an opportunity to join an energetic and dynamic local business.

Email your resume in the first instance with your cover letter to

Email: belmore@belmores.com.au

Belmores Chartered Accountants
PO Box 246
MYRTLEFORD VIC 3737

Applications close Friday Dec 4th



Search for more jobs online.....



nejobs.com.au

EMPLOYMENT

Graphic Designer

Regional Media Group - Casual opportunity

An opportunity has arisen for a graphic designer to join one of Victoria's leading independent news and media groups, based at our Wangaratta office working on our publications and digital properties, as well as for external clients.

North East Media is seeking a graphic designer who has experience working across multiple channels. You must be able to multitask, have strong organisational skills and be able to work under pressure and to tight deadlines. You must also be a team player who shows initiative and be able to work with minimal supervision.

Your experience will include:

- Demonstrated track record of traditional graphic design
- Sound skills in Adobe CS5.5 Suite (InDesign, Photoshop, Illustrator)
- Experience designing artwork for multiple digital channels, including websites, social media, email marketing, etc.

If you are looking for a new challenge in an energetic and stimulating environment, we would encourage you to apply.

Applications should be forwarded to:

Rosalee O'Neil
Creative Services Manager
North East Media
roneil@nemedi.com.au
www.nemedi.com.au



EMPLOYMENT



Jobs at Alpine Health

Perioperative Services Coordinator

Location: Alpine Health
 Contract: Part-time permanent .5EFT
 Closing Date: 27 November 2020
 Role Description: www.alpinehealth.org.au/careers/jobs
 Contact: Lesley Finch, Acting Health Services Manager
 Bright | 03 5755 0101
lesley.finch@alpinehealth.org.au

About Alpine Health:

Alpine Health is a progressive multi-purpose health service in the beautiful Alpine Region of North East Victoria. With sites in Myrtleford, Bright and Mt Beauty, we have a reputation for providing acute health, residential aged care, early intervention, community health services and education and training in an innovative, flexible and responsive way to our rural communities.

Alpine Health acknowledges gender equality, inclusiveness and diversity in employment opportunity.

The Role:

Responsible for the coordination of Alpine Health's Perioperative Services, the role provides for the delivery of quality and safe standards surgical and procedural services for Alpine Health. The role maintains the goal of the highest possible standards of nursing care for all patients entering the admissions discharge, recovery and procedure areas. The highest professional standard of competency is required in all areas of Professional and Ethical Practice, Infection Control, Manual Handling and WH&S. The role will establish and maintain compliance based requirements associated with surgical and procedural services.

Position Requirements:

- Current Australian Health Practitioner Regulation Agency (AHPRA) registration – Registered Nurse
- Post Graduate Qualification in Perioperative Care
- Certificate 3 in Sterilisation Services
- Current Police Check (or willingness to obtain)
- Immunisation status consistent with Alpine Health Staff Immunisation Procedure

What we offer:

- Flexible working arrangements
- Salary Packaging
- Staff health and wellbeing program
- Employee assistance program
- Free immunisations
- Outstanding career progression and ongoing professional development

Journalist Career Opportunity Full time

North East Media, an award-winning publisher of community newspapers, has a full time position for a graded journalist based in our Myrtleford office in North East Victoria.

We are seeking a journalist with previous country newspaper experience to produce our weekly Myrtleford Times and Alpine Observer, servicing the picturesque Alpine Shire communities of Myrtleford, Bright and Mt Beauty.

The position requires a journalist with a strong work ethic and well-rounded skill set, who has a passion for community newspapers and a real desire to work with volunteer contributors.

Excellent writing, editing, photographic, communication, time management and organisational skills, and the ability to generate ideas into relevant news coverage

that matters most to a local readership, will be among your strongest attributes.

The ability to use social media and deliver high quality work under deadline pressure are also a must.

North East Media is an independent media group publishing award winning publications in print and online across North East Victoria and beyond.

Applications, including covering letter and resume, should be forwarded to:

Jeff Zeuschner
Group Editor
North East Media

jzeuschner@nemedias.com.au