

EMPLOYMENT



Market Coordinator

The Violet Town Action Group (VTAG) requires a Market Coordinator, for the Violet Town Community Market preferably to commence training in early July.

This position is approx. 80 hours per month, including at least 8 hours on market day.

The market coordinator needs to have good people and negotiation skills, is reliable and have a passion for the job.

The coordinator requires good organisational skills and an ability to work both independently and as part of a volunteer committee. Computer skills are essential.

Applicants should email Anne at secretary@violettown.org.au for a job description and remuneration and to submit an application.

Applications close Friday 10th July.



Honeysuckle
Regional Health

Position Vacant – Violet Town Bush Nursing Centre

Home Care Package

– Administration Assistant
3 days or 21 hours per week

Do you have great computing skills and the ability to use applications such as Microsoft Office (Word, Excel and Outlook)?

Good interpersonal skills with the ability to communicate with a wide range of people and groups to ensure delivery of a high level of customer service? Previous experience with Home Care processes and familiar with Aged/Home Care Quality Standards an advantage.

For more information call or email

Lyn Newnham
0498 464 434 hcp@hsrh.com.au

EMPLOYMENT



Strathbogie
shire

MANAGER OPERATIONS

Strathbogie Shire Council is seeking a suitably qualified individual to manage our Operations team, responsible for leading staff and driving great results!

Reporting to the Director Corporate Operations, the position oversees Parks and Gardens, Facilities Maintenance, Roads, Saleyards and Arboriculture. This senior position will play a crucial role towards the exciting changes Council are making.

No two days will be the same so we hope the challenge of balancing people and process is appealing. Our ideal candidate will possess a well-developed understanding of planned works and maintenance, highly regarded leadership qualities and a strong sense of urgency to deliver community results. Your ability to create a responsive unit will separate you from the pack.

For further information about this position please contact **David Roff, Director Corporate Operations on 5795 0000.**

To apply, please submit a cover letter, current resume and a response to the key selection criteria found in the position description to info@strathbogie.vic.gov.au.

The position description is available on Council's website.

Applications close **9am, Monday 13 July 2020.**