

TRUCK DRIVERS WANTED

For the 2020 Grape Season.
MUST BE OR HAVE:
CURRENT HC LICENSE, OVER 25 YEARS
OLD, FORKLIFT LICENCE,
EXPERIENCED WITH GENERAL FREIGHT.
APPROXIMATELY 8-10 WEEKS WORK,
STARTING APPROX MID FEB.
Above Award Wages
for the right applicants.
PHONE GREG 0429 306 679
or email jenveytransport@gmail.com

Finance Manager/Management Accountant

Make an impact in this exciting Leadership role driving the financial aspects of the AVK Wang business in this full-time role based in Wangaratta.

AVK Australia is dedicated to making water quality and security better for Australian People. A member of the AVK Australia Group, AVK Wang, is based in the rural city of Wangaratta, in Northeast Victoria, with a focus on providing the best repair and maintenance products consisting of couplings, repair clamps, tapping saddles & specialty products for pipelines in Australia and New Zealand.

We are currently seeking a Finance Manager or Management Accountant to join our team. This role will report to the General Manager, Operations, & responsibilities will include:

- Financial Support to the General Manager, Operations
- Preparing Financial reports, budgets, commentaries etc in accordance with Group reporting requirements
- Financial & KPI reporting to support the operations of the local business functions
- Ad-hoc analysis & investigation of the operations of the business to drive improvements

We are looking for a candidate who is confident and can work without supervision. To be successful in this role, you will have the following experience and skills:

- A minimum of 3 years' experience in a similar role for a medium sized company
- A tertiary qualification in accountancy, finance or related discipline
- Strong verbal and written communication skills with experience in developing documents
- Sound experience in a manufacturing environment with focus on cost accounting
- Experience with Microsoft Dynamics NAV will be highly regarded

If this sounds like the job for you, then please apply now by submitting your CV and a covering letter addressing the selection criteria to:

hr@avkwang.com.au

Visit our website www.avkivil.com.au to learn more about the company, or our global website www.avkvalves.com to learn more about the AVK Group in general.



Community Accessibility Inc.

Community Accessibility delivers programs and services through the Hume Region of Victoria and the Southern Riverina, via our Assisted Transport and Your Supports services.

We are seeking to appoint a **SLES Coordinator** who will add to our growing team and work within our newest endeavour. The incumbent will work with our partner Capability Building Inc., to deliver PROPEL, our **School Leaver Employment Support (SLES)** service, to eligible participants.

SLES is NDIS funding for school leavers to receive supports for up to two years that are focused on improving employment opportunities, by getting them work ready through skill development, both classroom and community based and volunteer and work experience.

The position is 18 hours p/wk ongoing with the expectation that the hours will increase.

The role will be varied, and the incumbent will be required to have experience in the disability sector, with the addition of training and assessment being an advantage. You will need to be well organised, high level of computer skills, have experience in service/support planning and have great communication skills, to support our participants. You must have a valid driver's license as you will be required to travel as part of the role.

This position will be based in our Wangaratta office and you will report directly to the Operations Manager.

A position description is available on our website: communityaccessibility.com.au Alternatively you can contact Bridget on 03 5721 3045 for further information or the email address below.

A cover letter, resume and addressing of the selection criteria must be included in your application.

Email applications to: csm@gettingthere.net.au by Monday 6th January 2020.

CASUAL ADMIN ASSISTANT

A Wangaratta business is seeking the services of a casual admin assistant.

The successful applicant would need to work around 15 hours a week and be available to work for 30-38 hours for one week of the school holidays.

Main responsibilities would include reception work, filing, data entry, form management,

MYOB, Microsoft Word and Excel knowledge is needed.

Please email resume's to

admin@pristineanimalnutrition.com.au

Applications close Friday, January 10, 2020.



2 x COOL ROOM OPERATORS IMMEDIATE START

Dinning's Food & Dairy Distributors are seeking two experienced order pickers for their wholesale cold freight company based in Wangaratta, delivering throughout the North East and into southern NSW.

Full time hours. Award rates apply.

Applicants must meet the following requirements:

- MR or HR licence desirable, but not required
- Previous order picking experience within a similar environment
- Exceptional customer service
- Reliable, punctual and possess a positive attitude
- Ability to work in hot and cold environments
- Flexibility to work 6.00am or 10.00am start shifts
- Physically fit to conduct heavy repetitive manual duties
- Ability to always work safely and in accordance with WHS requirements
- Available Monday to Saturday

Applications to be sent via email showcasing in their resume the above requirements and contactable referees to kendall@dinnings.com.au.



CUSTOMER SERVICES OFFICER - Full time

About us: Brown Family Wine Group is one of Australia's most loved and trusted wine companies. With premium vineyards in Victoria and Tasmania, our family of wines has now grown to five brands - Brown Brothers, Devil's Corner, Pirie, Tamar Ridge and Innocent Bystander. We are passionate about our wines and our core values of Wellbeing, Respect, Innovation and Pride in What We Achieve Together. Most recently we have been certified as "A Great Place to Work" and are committed to honouring this recognition throughout all aspects of the business.

About the Role: Reporting to the Customer Services Manager, you will join the team responsible for the provision of quality customer service to our National and Direct customers as well as the potential to support our very busy export team. Crucial to your success will be your ability to build and maintain professional and positive working relationships with key internal and external customers.

Key responsibilities:

- A proven commitment to customer service and process improvement
- Highly organised
- Well developed people and teamwork skills
- Excellent communication and organisational skills
- Strong attention to detail
- Excellent telephone manner
- Outstanding keyboard and computer skills

Applications detailing experience and qualifications should be emailed to careers@brownfwg.com.au.

Applications close 13th January 2020

BROWN
FAMILY WINE GROUP



An opportunity to join the Moira team and develop your career with an innovative leader committed to delivering excellent services.

Position: Desktop Support Officer
Salary: \$64,804.67 + 9.5% Superannuation

Position: Team Leader Customer Service
Salary: \$77,954.19 + 9.5% Superannuation

Both positions are Permanent Full Time positions and are located in Cobram, Victoria

For further information about the above positions, visit moira.elmotalent.com.au/careers/Moira/jobs.

Moirá Shire Council is an Equal Opportunity Employer offering flexible work arrangements for employees in a family-friendly work place.

Moirá promotes a workplace that actively seeks to include, welcome and value the contributions of all people and encourages people with a disability, Aboriginal Australians, young people and people from culturally diverse backgrounds to apply.