

EMPLOYMENT



As a leader and employer of choice in North East Victoria, Merriwa is committed to supporting the employment and career development of people of all abilities. Delivering high quality services and products to our customers across five key divisions (Contract Packaging and Processing, Packaging, Timber Processing, Community Services and Park Lane Nursery).

Merriwa is diverse in nature which is a major strength of our organisation. Our dream is to be part of a future where people of all abilities reach their potential, feel respected, happy and confident.

Merriwa's Contract Processing and Packaging (CPP) Division located in Wangaratta provides a range of co-packing solutions specialising in bulk food processing and packaging solutions for pre-packed product and raw materials including dried fruits, nuts and powders for retail distribution predominantly.

Production Manager

In your role you will:

- Effectively lead the CPP Team in the production of quality products for customers, on time and on budget
- Deliver the CPP Business Plan by providing leadership, coaching and mentoring to team members
- Ensure challenging targets are set and achieved for the CPP Team

You will have:

- At least 5 years' relevant management experience in a complex FMCG manufacturing environment
- Passion, energy and a "can do" collaborative approach, with the capacity to remain calm and focussed when working under pressure and exercising your leadership qualities
- Proven ability to lead, coach, influence and motivate a high performing team with a strong safety, quality and customer focussed culture
- The ability to manage competing priorities, solve practical problems and deliver continuous improvement within a time critical environment

Applications close on Monday 30 September 2019 at 5:00pm.

Production Administrator

In your role you will:

- Report to the Production Manager, the Production Administrator will oversee the timely processing of customer orders including handling customer enquiries, purchasing, data entry, scheduling, ordering and maintaining stock levels in support of the CPP Divisions operations

You will have:

- Procurement experience including contracts and accounts receivable/payable
- Highly organised with attention to detail
- Experience in using Microsoft Office predominantly Word, Excel and Outlook
- Demonstrated ability to work as part of a team

Applications close on Monday 30 September 2019 at 5:00pm.

Production Line Coordinators

In your role you will:

- Report to the Production Supervisor, the Production Line Coordinator will assist with the coordination and supervision of production lines. The Production Line Coordinator will ensure that production line requirements including Occupational Health & Safety, Food Safety, Quality and Production targets are achieved on time.

You will have:

- Previous experience working in a packaging or manufacturing environment
- Knowledge of manufacturing processes and systems including quality
- An ability to encourage others in fostering a safety culture
- An adaptable communicator, organised with attention to detail

Applications close on Friday 04 October 2019 at 5:00pm

We will offer you:

- A work environment that places significant value on personal growth, respect, dignity and diversity
- A challenging and rewarding role
- The opportunity to join an organisation that continues to grow and invest in its people and its future
- An attractive remuneration package to include super + salary packaging

These positions are full-time permanent roles. The successful candidate will be required to undergo mandatory checks as required.

For a confidential discussion please contact: Matthew Fraser (03) 5722 7600 or 0448 211 907. For further information visit our website www.merriwa.org.au.

In your application you will need to submit a covering letter, address the key selection criteria and provide a current resume.

Applications can be emailed to: hr@merriwa.org.au.

EMPLOYMENT



Weekend Casual Positions

Christmont Cellar Door, Restaurant and Larder

Two opportunities exist to join the team at Christmont's award-winning Cellar Door, Restaurant and Larder in the beautiful King Valley. We are now seeking applications for the casual positions of:

CELLAR DOOR HOST

Suitable for applicants with an interest in wine, great communication skills and a desire to host visitors seeking an enjoyable tasting experience.

FRONT OF HOUSE

Suitable for applicants with hospitality experience and the ability to deliver polished and welcoming customer service to all dining guests.

Successful applicants will possess the following:

- An eye for housekeeping and presentation standards of our venue at all times
- Excellent communication skills and a bubbly personality
- A curiosity of wine and enjoyment of food
- Be customer orientated - always going above and beyond
- Be self-motivated with a strong initiative and work ethic
- Well-developed organisational skills with the ability to multi-task
- High standard of personal presentation
- Have a current RSA, drivers license and reliable transport

Both positions are casual roles with weekend work across a rotating roster. You will also be required to work extra hours during the busy spring and summer months and regional festivals.

For more information or a copy of the job description please call 03 5729 8220.

Applications can be sent to: info@christmont.com.au

Jobs at Indigo



Manager Engagement and Communications

- Senior Officer Role
- 5 Year full-time contract
- Picturesque Beechworth location

Indigo Shire showcases Australia's most significant collection of historic towns, in the beautiful North East of Victoria.

An exciting opportunity has become available for an executive professional with drive, vision and leadership skills, offering an exciting and challenging professional opportunity to extend your career and have a positive impact on local communities.

This key management role will drive the organisations ongoing focus on community engagement to deliver on changing community expectations whilst delivering on the priorities of Council.

Could you see yourself...

- Reporting directly to the CEO as an integral member of the Executive Management Team
- Influencing strategic outcomes in a complex and multifaceted organisation.
- Helping achieve positive outcomes for our communities
- Managing and leading a small team of communications professionals.
- Building networks and driving engagement and communication strategies for Council projects, services and initiatives.
- Utilising your ability to think laterally and lead through innovation.

You could be just who we're looking for.

For more information on this exciting role including a downloadable recruitment kit, visit www.indigoshire.vic.gov.au/jobs

Applications close 9am, Monday 23 September 2019

Phone 1300 365 003
www.indigoshire.vic.gov.au

EMPLOYMENT



Northeast Health Wangaratta

Reception / Switchboard ED Clerk - Reliever #2063

Permanent Part Time Position Available

Speech Pathologist Grade 1 #2073

Fixed Term and Part Time Positions Available

Grade 2 Physiotherapist - Allied Health #2075

Permanent and Temporary Positions Available

For further details and employment opportunities visit northeasthealth.org.au/careers



CATHEDRAL COLLEGE WANGARATTA

A school of The Anglican Schools Commission (Inc.)

Cathedral College Wangaratta seeks applications from suitably experienced persons for the following to commence in 2020.

Director of Development Junior School Teachers Library Assistant

Please refer to our website for full Job Descriptions.

Applications should be forwarded to

The Principal, Mr Adrian Farrer,
principal@cathedralcollege.vic.edu.au
by Wednesday October 2.

Cathedral College Wangaratta is a Child Safe School and an Equal Opportunity Employer

discover

belong

achieve



St. Joseph's Primary School BENALLA

Diocese of Sandhurst

Teacher - Classroom Teacher

Full Time Fixed Term 12month position commencing January 2020
Possibility of On-Going Employment

Teacher - Classroom Teacher

Part Time Fixed Term(.80) 12month position commencing January 2020

Catholic Identity Leader 0.2 / Classroom Teacher 0.8 (POL3)

Full Time On-Going Position commencing January 2020

For further information contact the principal on (03) 5762 1347 or visit the school website www.sjbenalla.catholic.edu.au for an application package.

Applications close at 4:00 pm on Friday 11th October 2019. Interviews anticipated to be held on Wednesday 23rd October 2019.

St. Joseph's Primary School, Benalla is a Child Safe School. The St. Joseph's community promotes the safety, wellbeing and inclusion of all.

Principal - Trish Merlo
17 Wedge St, Benalla 3672
(03) 5762 1347 principal@sjbenalla.catholic.edu.au
www.sjbenalla.catholic.edu.au

Chronicle Classifieds Wangaratta's market place

EMPLOYMENT

Seeking experienced mature female nanny for 1 year old boy. Thursdays or Fridays. Hourly rate negotiable if willing to help with domestic chores.

Send brief cover letter/resume and contact details to Adam at PO Box 802, Wangaratta 3676.

EMPLOYMENT

Medical Practice requires a **PART-TIME MEDICAL RECEPTIONIST**

Previous General Practice experience is preferred. Good communication and interpersonal skills essential.

FTE 0.6 + Saturday rotation roster.

Please forward CV with minimum three referees to:
Practice Manager
PO Box 693
Wangaratta 3677

Applications Close: 4th October 2019

CLASSIFIEDS WORK - 5723 0101

EMPLOYMENT



St Catherine's Domestic and Food Services Staff Casual Bank Positions

Various shifts available

St Catherine's is a not for profit, private 69 bed aged care facility with ageing in place. We have casual bank positions available for domestic and food services staff. Applicants must be committed to working in a caring team oriented environment.

Terms and conditions are in accordance with St Catherine's Hostel Wangaratta Inc. (trading as St Catherine's Hostel) ANMF and HSU Enterprise Agreement 2017.

Essential Criteria:

- Current Police Check
- Initiative and sound organisational skills.
- Excellent communication skills.
- Commitment to St Catherine's values.

Position Descriptions are available from Reception Mon – Fri 9.00am to 5.00pm

All enquiries and applications including CV and current referees are to be addressed to:
Attn: Heila Brooks
Care Manager
St Catherine's Hostel Wangaratta Inc
59-69 Ryley Street
Wangaratta Vic 3677
Telephone 03 5721 2243
Email: caremanager@stcatherineshostel.org.au

Applications close 5.00. October 7th 2019

All applications will be managed with the strictest of confidentiality.

Finding the right job for you matters to us



northeast jobs .com.au

EMPLOYMENT

NORTHEAST Directory .com.au

Advertising Sales (Contract Position)

North East Media is looking for a driven and committed individual to join the advertising team working in our Wangaratta office (Hours flexible for the right candidate).

If you can always see an opportunity and enjoy the idea of helping businesses grow, then we want to talk to you.

You will be selling advertising into various print and online publications and products to existing clients while looking to drive new business opportunities. This role will be split between telephone sales, email marketing and in-field selling. Knowledge of digital advertising would be highly regarded.

If you are looking for a new challenge in a fast paced media environment then we want to hear from you.

Please forward your application and covering letter to **Terry Harding, Regional Manager at North East Media, tharding@nemediamedia.com.au**

(Previous Applicants Need Not Apply)

VICTORIA State Government Education and Training

Koorie Education Coordinator

Department of Education and Training

North East Victoria – Ovens Murray

VPSG5 (\$98,396 - \$119,052 pa)

Ongoing, Full Time


This position plays a key role in the coordination and provision of support to the regional Koorie Education workforce and multi-disciplinary Area teams within the Region. The occupant of the position will have a high level understanding of the current education and early childhood development reform agenda, particularly as it relates to Koorie children, young people and the broader Koorie community. The Koorie Education Coordinator will be an active member of the multidisciplinary Area Service Support Team and is required to develop strong relationships with the regional Manager, Koorie Education; schools, early years, service providers, central and local consultative groups, other community and government agencies and stakeholders.

This role is identified as available for Aboriginal and Torres Strait Islander applicants only. Confirmation of the Indigenous status of applicants may be requested.

For further information on this position, selection criteria and details of how to apply visit www.careers.vic.gov.au and refer to the advertisement, please search using reference number **DET/NEVR22625A**.

Applications close **24th September 2019**.

www.education.vic.gov.au VG9705



ST. BERNARD'S PRIMARY SCHOOL WANGARATTA

Providing the best quality Catholic education for the children in our care.
Diocese of Sandhurst.

Music/Performing Arts Teacher 2020

Applications are invited from suitably experienced persons for the part-time .6 FTE fixed-term position of Music/Performing Arts Teacher to commence on 28th January, 2020.

The successful applicant will have a demonstrated commitment to Catholic education and to the safety and wellbeing of children.

The successful applicant will possess the skills and abilities necessary to provide students with a rich and rewarding music/performing arts educational experience.

The successful candidate will be appropriately qualified, demonstrate enthusiasm and ability to deliver the appropriate curriculum to a range of educational abilities, and be able to provide care and support for students whilst supporting and respecting the ethos of our school and its environment.

The successful applicant will hold Victorian Institute of Teaching Registration.

Remuneration in accordance with the Victorian Catholic Education Multi Enterprise Agreement 2018

How to apply:

A detailed position description and application requirements are available by accessing the St. Bernard's School website at www.sbwangaratta.catholic.edu.au

Applications close: 25th October 2019

This school community promotes the safety, wellbeing and inclusion of all children.



PACE (Pulmonary and Cardiac Exercise and Education) Coordinator

12 month Maternity leave backfill (0.6 EFT)

An opportunity exists for an experienced Registered Nurse within the Early Intervention Team at Alpine Health. This position, is a part-time, fixed term contract. If you have a passion for supporting your local community this position provides a challenging, varied and rewarding opportunity. This part-time position involves a close working relationship with local private physiotherapists and exercise physiologist, through a unique partnership. We are looking for a Nurse with post graduate qualifications and/or experience in cardiac, pulmonary, critical care, emergency or chronic disease management.

For further information or a copy of the role description please contact Ms Emma Ghys, Early Intervention Manager on (03) 5751 9425, or alternatively visit our website www.alpinehealth.org.au. Written applications and resume including the names and telephone numbers of two professional referees should be addressed to emma.ghys@alpinehealth.org.au

Applications close Monday 30th September.

Cadet Journalist Career Opportunity

Full time 38 hour hours per week

North East Media, publisher of the award winning Wangaratta Chronicle, is currently seeking expressions of interest from enthusiastic and motivated candidates to join the team in Wangaratta as a cadet journalist.

The cadetship for a recent Year 12 graduate is three years, including course study by correspondence from Deakin University, and is subject to the Country Press Australia national award.

The successful candidate will be expected to write clear, concise and interesting news, sport and feature stories for our tri-weekly and weekly newspapers and associated digital and social media platforms.

We are searching for a budding writer who has the skills, passion and determination to be a journalist of the future.

Candidates must have excellent verbal and written English, sound computer skills, solid general knowledge, a genuine interest in the local community, and an ability to build rapport and networks quickly.

You will need to be well organised, able to work to deadlines, and have strong attention to detail.

Candidates must hold a valid driver's licence, be available to work flexible hours, and photography and social media skills are desirable.

North East Media is a leading independent family-owned media group with a commitment to community journalism.

Applications, including covering letter and resume, should be forwarded to:

Jeff Zeuschner
Group Editor
North East Media
jzeuschner@nemediamedia.com.au

WANGARATTA Chronicle **NEM NORTH EAST MEDIA LOCAL NEWS AND MEDIA**

Sales Executive

Full Time, Wangaratta

Are you an experienced, motivated and proven Sales Professional looking for a unique challenge? If so, we are looking for you!

Respect Aged Care is a residential aged care provider embracing the values of respect, care, teamwork, courage, integrity, innovation and excellence. We provide a supportive and respectful working environment and pride ourselves on delivering outstanding customer service.

We are seeking an experienced professional who is able to apply their sales skills to the residential aged care sector. Experience in aged care is not essential and the successful candidate will receive support and training to gain the required industry knowledge.

This position is responsible for working with prospective customers and their families to identify their needs, create solutions, and ensure a smooth and seamless service entry process. This role is results-driven and will actively seek to achieve agreed occupancy rates and implement strategies to improve customer engagement and referrer engagement.

Candidates will need to demonstrate their ability to develop sales initiatives and successfully convert leads into sales. Real Estate experience is desirable, but not essential. An attractive remuneration package will be negotiated with the successful candidate including a sales commission structure.

For further information or to be provided with an application pack, please email people@respect.com.au. To apply, please email a completed application for employment form and copy of your resume to recruitment@respect.com.au.

Applications close on Monday, 23 September 2019.

respect aged care

www.respect.com.au

Email your advert classifieds@nemediamedia.com.au

Chronicle Classifieds Wangaratta's market place

EMPLOYMENT

DRIVER/MEAT LUMPER

Wangaratta Abattoirs requires a reliable driver Monday – Friday. Some heavy lifting involved. HR Licence essential. Training will be provided to successful applicant.

Please apply in person to
53 Greta Rd, Wangaratta
or phone (03) 5721 2349

WANGARATTA ABATTOIRS

Requires General labourers
Forklift licence essential

Apply in person to
53 Greta Rd, Wangaratta
Previous applicants need not apply

Nortons North East Plumbing Supplies

Qualified plumber required for an immediate start.

Above award rates, and other benefits to the right applicant.

Applicants duties relate to all types of general plumbing, heating/cooling, drainage, roofing and appliance installation.

Must be able to work in a team environment.

Resume may be forwarded to:
Email: admin@nortonsps.com.au
Address: 86 Greta Rd
Wangaratta 3677
Telephone: 03 5722 2325

EMPLOYMENT

Careers at **Benalla HEALTH**

- Administration Assistant
- Aged Care – Enrolled Nurse Level 2

Log-on to: <http://www.benallahealth.org.au>

JAMES CIVIL GROUP

James Civil Group is looking for an Operator and a Truck Driver to join their team on a full-time basis.

Operator: Must have multiple tickets with experience operating excavators, skid steers & rollers.

Truck Driver: HC Licence with relevant experience.

For both roles you must be a good allrounder who is willing to perform a variety of tasks. Previous experience in civil construction will be highly regarded.

Contact us on 0458 762 006 to discuss further details.



Administration Clerk

A Part Time reception position has become available at Wangaratta X-ray. We are seeking a motivated Administration Clerk who is a team player. Applicants must demonstrate a high level of interpersonal, communication and organisational skills and have a professionally mature attitude and work ethic.

This position will involve phone reception work, dealing with enquiries and making appointments. The successful candidate will be trained in all aspects of this role.

Interested applicants should forward a cover letter and resume to Wayne Ashton at washton@wangxray.com.au by no later than 5pm on Friday the 4th October 2019.

EMPLOYMENT

Liquid Waste Removal Specialist and Retail Sales

HR licence essential.
Basic maintenance of truck, trailers and other equipment.
Retail sales every 3rd Saturday morning shop opening.
Heavy lifting involved.
Reliable, honest, attention to detail, organizational skills, able to work within a team environment.
Assist with sales, purchasing, stock control.
Knowledge of plumbing fittings would be advantageous.
Apply in writing: The Director,
86-88 Greta Road,
Wangaratta VIC 3677
Email: admin@nortonsps.com.au



women's health
goulburn north east
challenging inequity, embracing diversity

Women's Health Goulburn North East are looking for talented, passionate people to work in our Health Promotion Team.

Communications Officer
- 2 days per week

Health Promotion Coordinator
- 3 days per week

Health Promotion Worker
- 4 days per week

Health Promotion Team Leader (Parental Leave role) - 4 days per week

Application closing date:
Sunday 29th September

For more information, see our website
www.whealth.com.au/work-with-us

Find job Search for more jobs online..... nejobs.com.au



Owned and operated by Ramsay Health Care, Australia's largest and most respected operator of private hospitals. Wangaratta Private Hospital is a fully accredited 43 bed facility with three busy operating theatres. Which has established an excellent reputation for its high commitment to customer service, technological advancement and innovative approaches to the provision of quality healthcare.

Come and join the friendly dynamic team at Wangaratta Private Hospital.

Registered Nurses - Various positions

Allied Health Assistants - Casual After Hours

Night Duty Co-Ordinator – Permanent Part-time/Fulltime

Acute Medical, Surgical, Rehabilitation

Contact Anita Walker Nurse Unit Manager
(03) 5723 0950
walkeranita@ramsayhealth.com.au

Cook/Food Services Assistant-Casual Housekeeping and Theatre Cleaning-Casual

Contact Eric Churchill-Environmental Services Manager
(03) 5723 0980
churchille@ramsayhealth.com.au

Closing date Monday 7th October 2019
For more information and to apply please go to www.Wangarattaprivate.com.au



Special Publications Account Manager

North East Media is looking for a driven and committed individual to join the advertising team at our office in Wangaratta.

If you can always see an opportunity and enjoy the idea of helping businesses grow, then we want to talk to you.

You will be selling advertising into various print and online publications and products to existing clients while looking to drive new business opportunities. This role will be split between telephone sales, email marketing and in-field selling. Knowledge of digital advertising would be highly regarded.

If you are looking for a new challenge in a fast paced media environment then we want to hear from you.

Please forward your application and covering letter to **Terry Harding, Regional Manager at North East Media,** tharding@nemedia.com.au

(Previous Applicants Need Not Apply)