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EMPLOYMENT

Careers at *Benalla* HEALTH

- Executive Administration Assistant
- Nurse Unit Manager – Healthy Aging
- Urgent Care Centre – Registered Nurse

Log-on to: <http://www.benallahealth.org.au>

St Catherine's
Casual Bank Position's
EN's, EEN's and PCA's
Various shifts available

St Catherine's is a not for profit, private 69 bed aged care facility with ageing in place. We are seeking staff for our casual bank.

Terms and conditions are in accordance with St Catherine's Hostel Wangaratta Inc. (trading as St Catherine's Hostel) ANMF and HSU Enterprise Agreement 2014.

Essential Criteria:

- Extremely compassionate, caring and gentle nature.
- Current registration with APHRA (EN's)
- Able to demonstrate a high standard of resident centred care
- Excellent communication skills
- Commitment to St Catherine's values.

Desirable:

- Previous experience in Aged Care
- Working knowledge of ACFI and Accreditation requirements

Position Descriptions are available from Reception Mon – Fri 9am to 5pm

All enquiries and applications including CV and current referees are to be addressed to:

Attn: Heila Brooks
Care Manager
St Catherine's Hostel Wangaratta Inc
59-69 Ryley Street
Wangaratta Vic 3677
Telephone 03 5721 2243
Email: caremanager@stcatherineshostel.org.au

Applications close 5pm, July 31st 2019

All applications will be managed with the strictest of confidentiality

Chronicle Classifieds Wangaratta's market place

EMPLOYMENT



Team Leader Student Welfare

FULL TIME FIXED TERM until 30 December 2019

Location: Shepparton / Wangaratta

We have a great opportunity for a motivated individual who is passionate about helping others to achieve their education goals to join our Student Welfare team as the Team Leader Student Welfare. The teams are located in Shepparton, Wangaratta, Benalla and Seymour and the role can operate from any of these campuses, however travel to other campuses will be required.

This position leads the Student Welfare team based across multiple work sites to provide effective student welfare services. The ability to lead staff to enhance and support students' participation, engagement and success in their studies. The ability to provide professional support to students who have academic, physical and emotional needs is required, as is an ability to encourage the student to have independent study strategies.

As the successful candidate you will have:

- A Bachelor Degree level qualification in any of the following disciplines: social and community welfare, psychology, counselling or social work.
- A Diploma level base qualification and extensive industry experience in team leader or management in the co-ordination of welfare, mental health or counselling services and an understanding of the needs of students in educational settings.
- A proven ability to provide, coordinate and supervise services which include an application of contemporary theories of welfare, counselling and psychological practice, networking and building relationships relevant to an educational setting.
- A current National Police Check (Within 6 months)
- Working with Children Check (Employee)
- A current Drivers Licence is highly desirable.

Outstanding customer service and communication skills, along with a professional approach are essential.

GOTAFE is committed to the safety, wellbeing and inclusion of all children, including those with a disability, Aboriginal children, and children from culturally and/or linguistically diverse backgrounds.

GOTAFE is creating a next generation workforce, more open, inclusive and diverse than ever before. We embrace diversity in all its forms and are building a workforce that reflects the people within our communities including Aboriginal people, people with disabilities, LGBTQI and people from culturally diverse backgrounds.

How to Apply

Please go to www.gotafe.vic.edu.au and attach a Cover Letter, Resume and a statement addressing the Key Selection Criteria as outlined in the position description.

Please note that applications that do not address the key selection criteria will not be considered.

For further information regarding this opportunity, please contact humanresources@gotafe.vic.edu.au

Applications close: 19 July 2019

Training is delivered with Victorian and Commonwealth Government funding. GOTAFE is the trading name of Goulburn Ovens Institute of TAFE (3094).

www.gotafe.vic.edu.au
1300 GOTAFE (1300 468233)

EMPLOYMENT



Property Manager

Stockdale & Leggo Wangaratta are on the lookout for an innovative and passionate, full-time property manager to join our successful and engaged team. We have the systems, support and training in place to ensure your success.

To be considered for this position,

- excellent verbal and written communication skills
- professional presentation
- strong customer focus
- excellent time management and organisational capabilities
- ability to work under pressure
- effective negotiation skills

If you are ready for the challenge and want to be rewarded for your efforts, please download our application form in the careers section on our website www.stockdaleleggo.com.au/wangaratta/real-estate-careers and forward it to melaniemartens@slwangaratta.com.au.

Applications close 19/07/2019

EMPLOYMENT



COOL ROOM OPERATOR IMMEDIATE START

Dinning's Food & Dairy Distributor's are seeking an experienced order picker for their wholesale cold freight company based in Wangaratta, delivering throughout the North East and into southern NSW.

Award rates apply.

Applicants must meet the following requirements:

- MR or HR licence desirable, but not required
- Previous order picking experience within a similar environment
- Exceptional customer service
- Reliable, punctual and possess a positive attitude
- Ability to work in hot and cold environments
- Flexibility to work 6.00am or 10.00am start shifts
- Physically fit to conduct heavy repetitive manual duties
- Ability to always work safely and in accordance with WHS requirements
- Available Monday to Saturday
- Temporary to permanent role potential for successful candidate

Applications to be sent via email showcasing in their resume the above requirements and contactable referees to kendall@dinnings.com.au.

EMPLOYMENT

Whorouly Primary School Classroom Education Support Position

Job Opening ID 1159350
Commencement Date: 15th July 2019

To access the position description, guidelines and key selection criteria Please refer to Recruitment online or contact the school on 046 793 905 for further information.

Position closes: 10th July 2019



POSITIONS AVAILABLE

Join us on our journey to make the Ovens Riverside even more Brew-tiful!

We are looking for hospitality allrounders. Experienced or beginner, with a willingness to learn.

Our new café/bar adventure is only weeks away and will offer hearty food, great service and tasty brews - in all forms.

You must be punctual, reliable, friendly, honest, be a good communicator and be a strong team player who is not afraid of hard work.

Duties include: customer service, cash handling, food preparation, operating cooking appliances, learning/making coffee, waiting tables, dishwashing and general cleaning.

Hours will include weekends and early mornings, with evenings to come.

Casual hours available.

Please send your resume to oldfaithfuls@outlook.com or for more information call us on 0457 192 383.



Sales Assistant | Rural Merchandise

(Must Have Product Knowledge and Exceptional Sales Experience)

JOB Vacancy: Casual / Part Time / Full Time

This is a great opportunity for a driven; customer focused Sales Assistant to join our Rural Supplies team.

About the role:

You will provide exceptional service and support to our customers and perform over the counter and telephone-based sales across a range of product categories including: Animal Health, Ag Chem and Seed (agronomy), Fencing, General Rural Merchandise and Hardware. Shed and Roofing Sales.

Tasks are varied and will include:

Sales, sales order administration, warehouse duties that include stock control, deliveries, merchandising.

Respond to customer queries and resolve issues to ensure satisfaction whilst maintaining a welcoming, friendly and well-presented store environment.

This role includes manual handling.

Must have car licence.

Must have or is willing to obtain a forklift licence.

Please hand deliver your hand written resume to our shop at 40 Ryley Street, Wangaratta.



PROPERTY MANAGER Full-Time

A great opportunity is available for a Property Manager to join our dynamic team at Landmark Harcourts. Our award winning Property Management department continues to grow at an exciting rate due to our high standard of service, strong processes and cutting edge technology. The successful applicant will need:

- Excellent communication and negotiation skills
- Strong administration skills and attention to detail
- The ability to create a positive impression with both landlords and tenants
- A solutions-based attitude and professional presentation
- An ability to work under limited supervision
- Proactive, punctual and reliable
- A current police check and driver's licence

Previous property management or similar experience is preferred but not essential. The successful applicant will require a current Agent's Representative certificate or the capacity to complete this training immediately.

Our values - Putting People First, Doing the Right Thing, Being Courageous, Fun & Laughter. If you meet the above criteria, please forward your resume and application to: Jodie Talbot, Office Manager, Landmark Harcourts, 44 Ryley Street, Wangaratta 3677 or email: accounts.wang@landmarkharcourts.com.au

Applications close 5pm Friday 12th July 2019



Child & Adolescent Counsellor

An award-winning not-for-profit organisation, Junction Support Services works with individuals and families to support them to achieve their full potential.

We've been changing lives for 30 years!

An award-winning employer, we're seeking:

A Child & Adolescent Counsellor to join our Families & Children's Services team and provide therapeutic approach counselling for 6 to 18 year olds who have experienced or are experiencing homelessness and/or family violence.

Previous applicants need not apply.

Applications Close: 18 July at 9am.

To apply: Visit junction.org.au/work-with-us or contact Senior Human Resources Officer, Ginny Krich on (02) 6043 7442.



We acknowledge the support of the Victorian Government



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WANGARATTA RURAL SUPPLIES
40 RYLEY ST.
PHONE 5722 3728



Find the widest range of jobs in the North East at **northeastjobs.com.au**

EMPLOYMENT

D&RHenderson

Timber | Particleboard | Melamine

**MACHINE/ FORKLIFT OPERATOR
POSITIONS AVAILABLE**

Do you have forklift or manufacturing experience and are looking for a new career?
Then this might be a job for you!
Keep reading to find out more.

The Position

Our Particleboard division has a range of opportunities for machine and forklift operators!

In this role, you will work under the direction of the department supervisors for the production of our particleboard products. Hours are Rotating Day and Afternoon shift roster Monday-Friday, 38hrs per week with weekend and afternoon shift loading with wages paid every week in accordance with the site Enterprise Bargaining Agreement.

The Perks:

- Attendance bonus – paid every week that you work all of your normal hours!
- Early finish on Fridays – only a 6 hour day!
- Service Payments for 3 and 10 years' service paid every week!
- Generous superannuation after 3 and 10 years' service!
- Opportunities to work overtime!

Desirably you will have:

- Car Licence & reliable transport
- Forklift licence
- Efficient Operation of a forklift to meet company standards and quality.
- Ability to work flexible hours (overtime if required)
- Ability to operate large mechanical equipment & mechanical aptitude
- Ability to perform manual labour tasks, lifting & pushing, work at heights & confined spaces
- Understanding of Safe Work Practices / OH&S legislation
- Well-developed communication skills, written & verbal
- Numeracy skills and basic computer knowledge
- Ability to work and be part of a small team

A little about our Company

Since opening our first warehouse in Sydney in 1964 specialising in plywood products, the company has progressed to a particleboard manufacturing and sawmilling organisation with offices and warehouses in five states across the continent. Our manufacturing plant situated at Benalla, D & R Henderson Pty Ltd is a well-respected Australian manufacturing company operating in the timber & decorative board industry for over 50 years, producing a quality and environmentally certified product for the Australian domestic and export markets. Progressive and innovative, we're a growing company, committed to providing a safe workplace and to the on-going development of our people.

*We care about the safety of people on our site. So, D&R Henderson operates a zero tolerance drug and alcohol policy whilst on our site. **Short-listed applicants should be prepared to undertake a full pre-employment medical check which includes drug and alcohol screening.***

If this role sounds like you, then send us your application now! Include your resume and cover letter to:

Grace Exton, Human Resources Coordinator
D & R Henderson

PO Box 129, Benalla 3671.

Ph 03 4700 6444 or email to human.resources@drhenderson.com.au

Applications Close: 15 July 2019

D & R Henderson is an equal opportunity employer.

www.drhenderson.com.au

EMPLOYMENT

West End Cafe

West End Cafe is looking for a **front of house person**. Barista skills, high energy and food handling skills. Hours are 9am – 2pm Thurs and Fri. Bring your resume to 49 Phillipson St, Wangaratta.

Emailyouradvert
classifieds@nemediamedia.com.au

PREMIER PANELS
WANGARATTA**Qualified Mechanic/Supervisor
- Full Time**

Premier Panels, a busy automotive custom and smash repair business, is looking for a qualified mechanic to join the team.

The position will involve managing workflow, quoting, parts ordering, servicing to all makes and models of vehicles, vehicle road worthies, and working on mechanical smash repairs as required. The applicant will need to be a current Vic Roads Licensed Tester or be willing to gain the necessary qualifications.

Applicant will need have good customer service and communication skills.

Great conditions in a modern, up to date, workshop. Above award wages to the right applicant.

Please send application and resume to admin@premierpanels.com.au or 15 Sinclair Drive, Wangaratta 3677. Ph: 5721 8624

**PRACTICE MANAGER /
OFFICE MANAGER**

Benalla location

A busy, community oriented Medical Centre in Benalla, is seeking an experienced, motivated, patient focussed and team-oriented Practice Manager to manage the day-to-day operations of the medical centre and its people.

The role is full time and will report to the Business Manager. You will have

- Experience in medical centres or health care
- The ability to manage a team
- A focus on customer service

For more information, contact
Graham Lawrence on 0457 564 910,
or send your resume and cover letter to
graham.l@healthprojectservices.com.au

**LEARNING SPECIALIST
(NUMERACY)
MATHS TEACHER
MATHS/SCIENCE TEACHER
Full Time, Ongoing
Commencing Term 1, 2020**

Mansfield Secondary College is set amongst the dramatic landscapes of the Victorian High Country. Rugged mountains, rolling snow plains, rushing rivers, gentle lakes and sweeping grasslands make for an ever changing, ever lovely backdrop. Four distinct seasons and varied terrain means that life is lived to the fullest outdoors.

We are seeking suitably qualified and experienced staff to join our team.

Interested teachers should apply via:
<https://schooljobs.educaton.vic.gov.au>

For further details please contact:
Janessa Burkhardt on 03 5775 2022.

EMPLOYMENT

**Northeast Health
Wangaratta****Social Workers Grade 1 or 2 (up to SC24)**

Part Time Fixed Term Contracts Available

Dental Assistant (DY13-DY17)

Full Time Permanent Position Available

Ward Clerk - Critical Care Unit (HS1A)

Part Time Permanent Position Available

**For further employment opportunities visit
northeasthealth.org.au/careers**

EMPLOYMENT

RETAIL MANAGER

A well established Yarrowonga retail business has a position available for a senior retail assistant.

Experience is essential in customer service, merchandising and sales. This is a casual position of two to three days per week, includes Saturday.

Email application to Manager at
retailyarrawonga@outlook.com

**Nortons North East
Plumbing Supplies**

Qualified plumber required for an immediate start.

Above award rates, and other benefits to the right applicant.

Applicants duties relate to all types of general plumbing, heating/cooling, drainage, roofing and appliance installation.

Must be able to work in a team environment.

Resume may be forwarded to:
Email: admin@nortonsps.com.au
Address: 86 Greta Rd
Wangaratta 3677
Telephone: 03 5722 2325

**Administration Officer – Honorarium**

The Wangaratta District Cricket Association (WDCA) is seeking a motivated Administration Officer. Applicants must demonstrate a high level of interpersonal, communication and organisational skills and possess a professionally mature attitude and work ethic. This position is primarily focused on administration duties that involve the running and coordination of the WDCA for the 2019/20 season. The WDCA is offering a remuneration package that will be discussed on application.

Interested applicants should forward a cover letter and resume to the WDCA President, Michael Hurley at
wangaratta@asn.cricketvictoria.com.au
by 5pm, Friday, July 19, 2019.

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a new career?**

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