

# MYRTLEFORD THE ALPINE Times Observer Classifieds

The best way to reach Myrtleford, Bright & Mt Beauty

**BY PHONE**  
5723 0101  
5721 9447  
FAX

**BY EMAIL**  
classifieds@nemedi.com.au



## ALPINE Classified Information

Ads can also be lodged at Myrtleford Newsagency, Bright Newsagency, and Mt Beauty Newsagency

## BOOKING DEADLINE

By 3pm Monday prior to printing.

## CREDIT CARD FACILITIES WE ACCEPT



### EMPLOYMENT

## CARPENTER WANTED

Contact Rob at Hofbuild Pty Ltd  
0418 579 334

**Ovens Valley Motor Inn in Bright** is looking for a qualified Motel Manager for a permanent full-time position. The successful candidate will have relevant hospitality qualifications, excellent communication, organisational and time management skills. Previous experience in hospitality industry required.

Remuneration: \$55,000 to \$65,000 plus 9.5% superannuation, will dependent on skills and experience

Roles and responsibilities of the position include, but not limited, to the following:

- Providing local tourism information, and arrange tours and transportations when needed
- Supervising function and conferences activities, property maintenance, and security arrangement
- Directing reception, room services, restaurant and housekeeping activities
- Ensure high standards of services are maintained at all time
- Supervising in house training for other staff
- Find solutions to problems concerning services
- Coordinate and monitor event timelines and ensure deadlines are met
- Checking and maintain the cleanliness and sanitation of equipment and operation of premises to ensure compliance with occupational health and safety regulations in regards to food and beverage service

To apply: send your resume and cover letter to info@ovensvalleymotorinn.com.au

**Sellit, Tellit, or Buyit, in the classifieds**

Alpine Classifieds Ph: 03 5723 0101

### EMPLOYMENT

**CHECK OUT OUR NORTH EAST JOBS** in today's Regional Extra for more employment opportunities. Published every Wednesday in your Wangaratta Chronicle, Ovens and Murray Advertiser, Myrtleford Times and Alpine Observer

## Regional Publications

Ask about networking your classified advert into our regional publications:

### Wangaratta Chronicle

Published Monday, Wednesday and Friday  
Booking deadline: 2.30pm the day prior to publication

### Ovens & Murray Advertiser

Published Wednesday  
Booking deadline: 3pm Tuesday

### Mansfield Courier

Published Wednesday  
Booking deadline: 12 noon Monday

### North East Farmer

Published monthly  
Booking deadline: 2nd Friday of month

### Euroa Gazette

Published Wednesday  
Booking deadline: 3pm Monday

Phone: (03) 5723 0101

# HOTHAM

## Mount Hotham Resort Management

Mount Hotham Alpine Resort Management Board is a statutory body responsible for managing the Crown Land of Mt Hotham on behalf of the State Government.

At Mount Hotham we believe in Sharing an Amazing Alpine Experience with everyone who comes here. You could be part of the team that helps deliver this.

We are calling for applications for the following positions:

**Administration Assistant, People and Culture** – 6-month contract (with potential to extend)

This role has responsibilities in supporting our HR processes across a range of areas including recruitment, training, database administration and policy development.

**Administration Assistant, Corporate Services** – 12-month contract

This position provides general administration support to our Corporate Services team. This included mail processing, maintaining and ordering office supplies, updating database records and processing payments.

**Executive Assistant** – 2-year contract

This role provides administrative support to the Board, CEO and senior executives. It requires management of confidential documents and high-level organisational skills. Previous experience in a similar role is essential.

**Communications Officer** – winter casual position

We are looking for someone to write and edit content and images for our social media platforms, e-newsletters, brochures and website. This role supports and promotes mountain activities and events.

For a position description for either position, email marybird@mthotham.com.au

To apply, send a cover letter and your resumé to marybird@mthotham.com.au

Applications close – Friday 24th May, 2019.



## EMPLOYMENT

**Qualified Chef/Cook**

Lupo's Kiln Café in Myrtleford is seeking a qualified chef to work alongside head chef.

Good work/life balance, restaurant open Thursday to Sunday and extended days/hours in school holidays. Must be able to work weekends & Friday nights. Opportunity for rotating weekend work for right candidate.

Please call 0402 449 656 for more details or send resume through to  
us.danielandrobryn@gmail.com

**Pharmacist in Charge Position. North East Victorian Location.**

A pharmacist in charge position has become available for a pharmacy that is part of an independent group of pharmacies, located in a rural city in North East Victoria. The position is full time, and has to work in with other pharmacists, to cover the opening hours of the business, which trades 5.5 days per week.

Some management skills and experience would be an asset, as would any accreditation for HMR, immunisation and any other relevant post-graduation pharmacist qualifications. The pharmacy is located in the centre of a busy rural city, and provides the usual PBS services, aged care and nursing home and packing services, and an independent shop front offering.

The successful applicant will become part of an energetic and highly qualified group of pharmacists employed across all the pharmacies, and would report directly to the Group Manager (a pharmacist) and ultimately the proprietor. A customer focus is paramount to this position, and remuneration will reflect qualifications, experience and skill sets, in line with the Pharmacy Industry Award.

A flexible approach to rostering will be expected, and there will be opportunities involving overtime and work in other sites, as may be required. A strong desire to get the job done, and with a focus on team work in collaborative endeavours will also be required.

**Applications to:**

meganwadley@bruceroberston.com.au

Applications Close: Friday 24th May 2019

**Casual Staff for Myrtleford Early Childhood**

We are a proud, not-for-profit organisation that provides high quality early childhood services to families throughout the Alpine Shire in the North East Victoria. Our main centres are located in Bright, Mount Beauty and Myrtleford.

We are seeking to expand our team at Myrtleford Child Care Service.

Position: Casual staff flexible to work Monday to Friday, 7.45am-5.45pm.

We are looking for casual staff who are fun, enthusiastic and driven who also can:

Supervise and monitor the safety of children in their care

Assist with serving meals and toileting transitions

Support our team with implementing an amazing curriculum that allows children to learn and explore their interests.

Skills and experience:

This role would suit persons who have a good understanding and knowledge of EYLF and the NQS. A current WWCC and drivers licence. This role is for Diploma trained or those studying their Early Childhood degree.

ASC encourages further professional development.

Applications close on Thursday 16th of May for an immediate start.

Contact Fiona our director on 03 5752 2111 or email fmay@alpinechildrensservices.asn.au

We look forward to meeting you.

## EMPLOYMENT

**OSHC**

We are a proud, not-for-profit organisation that provides high quality early childhood services to families throughout the Alpine Shire in the North East Victoria. Our main centres are located in Bright, Mount Beauty and Myrtleford.

We are seeking to expand our team at Myrtleford OSHC.

Position 1: Permanent Part time OSHC Coordinator 20 hours per week - Monday to Friday Diploma trained

Position 2: Permanent Part time OSHC 15 hours per week - Monday to Friday Certificate III minimum

Position 3: Casual OSHC staff ability to work Monday to Friday if required

The 3 positions will be fun professionals with enthusiastic, driven minds who show commitment to all stakeholders.

The OSHC coordinator is to:

Lead and develop a child focused program

They will enjoy liaising with schools, parents and the wider community to facilitate an inclusive learning space

Coordinate the program, supervision of staff and liaison with parents

Ensure compliance with licencing and accreditation standards.

Both OSHC coordinator and OSHC staff will:

Assist the team with setting up fun, innovative and educational activities

Engage and supervise the children whilst supporting, respecting and acknowledging the diverse values and cultural beliefs of every child

Encourage children in daily routines and nourishing meal times

Provide a caring and secure environment with appropriate expectations and boundaries

Create positive relationships with team members, children and their families

Carry a professional manner, working collaboratively with the coordinator.

Skills and experience:

This role would suit the persons who have a good understanding and knowledge of EYLF and the NQS. A current WWCC.

ASC encourages further professional development.

Applications close on Thursday 16th of May for an immediate start.

Contact Fiona our director on 03 5752 2111 or email fmay@alpinechildrensservices.asn.au

We look forward to meeting you.