

IN PERSON

37 Rowan Street,
Wangaratta
3677



BY PHONE

5723 0101

5721 9447
fax



BY EMAIL

classifieds@
nemedi.com.au



WHEN TO BOOK

Chronicle Classifieds
2.30pm business day prior to print
North East Jobs
3pm Friday

OPEN HOURS
8.30AM TO
5PM MON-FRI



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northeastjobs.com.au
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Chronicle Classifieds

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EMPLOYMENT

Want to kick start an exciting career as an apprentice in a specialised field of floorcoverings?

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Submit resume via email to bill.aggenbach@aggenbachfloors.com.au or phone (03) 5721 8900 for further queries.

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EMPLOYMENT

Careers at **Benalla HEALTH**

- Aged Care - Associate Nurse Unit Manager
- Aged Care - Registered Nurse
- Housekeeping Assistant

Log-on to: <http://www.benallahealth.org.au>



Search for more jobs online.....

nejobs.com.au



Chronicle Classifieds Wangaratta's market place

EMPLOYMENT



**Project Coordinator
Sport North East**

Are you passionate about sport and active recreation?

We are seeking an enthusiastic, energetic person who is passionate about developing sport and recreation in local communities in north east Victoria. As part of a dedicated, professional team, this position would suit someone with project management experience, health promotion understanding and a passion for working with people to achieve community outcomes. Graduates are strongly encouraged to apply.

For details please see <http://www.thecentre.vic.edu.au/home/careers-the-centre/>.

Applications must be submitted by 8:30am on Monday, 17 December 2018 to tom.mitten@thecentre.vic.edu.au

The Centre is a Child Safe Organisation, an Equal Opportunity employer and pays Above Award wages
www.thecentre.vic.edu.au

EMPLOYMENT

BENALLA LOCATION

APPRENTICE MAINTENANCE ELECTRICIAN required

Leading manufacturing business seeks to employ an apprentice maintenance electrician. Opportunity within our Maintenance Team; develop your skills in fault finding, testing, and installation within an industrial setting.

Apply via thalesgroup.com/careers, job reference R0044322 applications close 20/12/18



EMPLOYMENT

Standish Street Surgery

MYRTLEFORD

GP PRACTICE NURSE – PART TIME

www.standishstreetsurgery.com.au

Contact: Kerri Bray
kerri.bray@standishstreetsurgery.com.au
or on 03 5751 9900

EMPLOYMENT

OVENS MEDICAL GROUP PRACTICE NURSE – DIV 1 PERMANENT POSITION

Ovens Medical Group is looking for a permanent part time Div. 1 nurse to join our busy team. The position is available commencing January, 2019 Hours would be negotiable between two to four permanent days. Applications should include an up to date resume and be addressed to the Practice Manager, Ovens Medical Group, 70 Ovens Street, Wangaratta. **Applications close Friday 21st December, 2018.**

Current Vacancies

Gateway Health is a Not-For-Profit Company which focuses on the provision of primary health and welfare services to people at highest risk of poor health outcomes. Services are delivered by over 340 staff members at sites in Wodonga, Wangaratta and Myrtleford in Victoria, and through outreach services provided across North East Victoria and Southern NSW.

The breadth of services that we provide is wide and varied. We deliver innovative programs in mental health, aged care, allied health, health promotion, counselling, disability, indigenous, refugee health and many more.

We currently have the following opportunity available:

Program Officer

- Full or part time (min 4 days per week)
- Plan, coordinate and support the delivery of programs
- Based in Wodonga

Facilities Coordinator

- Full time fixed term (maternity leave) position until March 2020
- Be responsible for coordination of building maintenance across multiple sites
- Based in Wodonga

At Gateway Health we are proud to offer our offer employees collaborative work practices, modern workplaces, flexible work arrangements and attractive salary packaging.

Applications close 5pm Wednesday 19th December 2018

For full details and to apply visit www.gatewayhealth.org.au



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Chronicle



Concrete Production Supervisor Mawsons North East Regions

Mawsons is a family-run business that produces quality construction materials throughout Northern Victoria and Southern N.S.W. We are seeking expressions of interest for this full time role supporting the Regional Operations Manager in this production supervisor, testing role. North East based, this diverse job will conduct concrete and material testing and sampling. The successful candidate will need to demonstrate:

- Excellent customer service and interpersonal abilities
- Strong team working, time management and reporting capabilities
- Accomplished computer/data entry knowledge
- Strong analytical, decision making and problem solving skills
- Display focus on workplace safety
- Knowledge of local geography
- Accurate paperwork and reporting skills
- Ability to manage production outcomes and work autonomously
- Basic industry knowledge

This role will provide concrete site operations coverage as well as customer and sales support to the North East regions. Your practical skills will be engaged with concrete agitator truck driving, front end loader operations and general yard duties as required. HR licence and truck driving experience essential. A company vehicle is provided for the regular travel that is part of this role.

To apply

please submit your expression of interest to: recruitment@mawsons.com.au
Please quote ref: **CPS4&7** on your application

Applications close: **Tuesday 11th December, 2018**



LEARNING SUPPORT OFFICERS - KOORIE & LEARNING SKILLS UNIT

FIXED-TERM PART-TIME (FTE 0.6) until 21 DECEMBER 2019
Location: Shepparton

Goulburn Ovens Institute of TAFE (GOTAFE) has an exciting new opportunity for a suitably qualified and experienced person to provide language, literacy and numeracy support to students identified with Language, Literacy and Numeracy support from commencement of their qualification through to completion.

You will implement embedded support strategies and techniques for the student group, deliver whole of campus support/tutoring, facilitate the CSPA and other online support resources to provide support for teaching staff to assist with student needs.

Excellent written and oral communication skills and a customer centric approach are essential as is the ability to manage a busy workload.

As the successful candidate you will have:

- A Cert IV in Training and Assessment (TAE40110 with new credential requirements TAE ASS502 and TAE LLN411) or TAE40116
- An academic or trade qualification and significant associated industrial experience
- A satisfactory Police Records Check and Working with Children Check
- A current motor vehicle (car) driver's licence.

Outstanding customer service, along with a professional approach is essential.

GOTAFE is committed to the safety, wellbeing and inclusion of all children, including those with a disability, Aboriginal children, and children from culturally and/or linguistically diverse backgrounds.

GOTAFE is creating a next generation workforce, more open, inclusive and diverse than ever before. We embrace diversity in all its forms and are building a workforce that reflects the people within our communities including Aboriginal people, people with disabilities, LGBTQI and people from culturally diverse backgrounds.

How to Apply

Please go to www.gotafe.vic.edu.au and attach a Cover Letter, Resume and a statement addressing the Key Selection Criteria as outlined in the position description.

Please note that applications that do not address the key selection criteria will not be considered.

For further information regarding this opportunity, please contact recruitment@gotafe.vic.edu.au

Applications close: 16 December 2018

Training is delivered with Victorian and Commonwealth Government funding. GOTAFE is the trading name of Goulburn Ovens Institute of TAFE (3094).

Cadet Journalist Career Opportunity Full time 38 hour hours per week

North East Media, publisher of the award winning Wangaratta Chronicle, is currently seeking expressions of interest from enthusiastic and motivated candidates to join the team in Wangaratta as a cadet journalist.

The cadetship for a recent Year 12 graduate is three years, including course study by correspondence from Deakin University, and is subject to the Country Press Australia national award.

The successful candidate will be expected to write clear, concise and interesting news, sport and feature stories for our tri-weekly and weekly newspapers and associated digital and social media platforms.

We are searching for a budding writer who has the skills, passion and determination to be a journalist of the future.

Candidates must have excellent verbal and written English, sound computer skills, solid general knowledge, a genuine interest in the local community, and an ability to build rapport and networks quickly.

You will need to be well organised, able to work to deadlines, and have strong attention to detail.

Candidates must hold a valid driver's licence, be available to work flexible hours, and photography and social media skills are desirable.

North East Media is a leading independent family-owned media group with a commitment to community journalism.

Applications, including covering letter and resume, should be forwarded to:

Jeff Zeuschner
Group Editor
North East Media
jzeuschner@nemediamedia.com.au



Allied Health Assistant

- Multiple positions available
- Part time (3 days per week) and casual
- Based in Wangaratta

Gateway Health is a Not-For-Profit Company which focuses on the provision of primary health and welfare services to people at highest risk of poor health outcomes. Services are delivered by over 340 staff members at sites in Wodonga, Wangaratta and Myrtleford in Victoria, and through outreach services provided across North East Victoria and Southern NSW.

The breadth of services that we provide is wide and varied. We deliver innovative programs in mental health, aged care, allied health, health promotion, counselling, disability, indigenous, refugee health and many more.

As an Allied Health Assistant, you will work as part of a motivated team where responsibilities include the organisation and implementation of a range of client related activities. You will play a key role within the Active Rural Communities and Allied Health team to develop and deliver flexible and responsive services.

At Gateway Health we are proud to offer our offer employees collaborative work practices, modern workplaces, flexible work arrangements and attractive salary packaging.

Applications close 5pm Monday 10th December 2018

For full details and to apply visit www.gatewayhealth.org.au



Chronicle Classifieds Wangaratta's market place

EMPLOYMENT

ADMINISTRATION MANAGER

Permanent Part Time 3 days per week. Above award remuneration.

Choices Flooring by Aggenbach's and Design House Interiors are established family businesses which operate out of a central Wangaratta location. We are looking for an experienced administration manager to complete human resource, book-keeping & general administration duties for both businesses.

You will be responsible for:

- HR/Payroll/superannuation
- Accounts payable & receivable
- BAS returns
- Bank & balance sheet reconciliations
- Monthly reporting

Essential skills:

- MYOB proficiency
- Strong organisational and time management skills

Please forward your resume to:

admin@gaggenbachfloors.com.au

This job will close **Tuesday 11th December** and will require training prior to our Christmas break. The effective start date is 2/1/2019.



EMPLOYMENT



Office Choice Wangaratta has a full time position requiring a January 2019 start. We are looking for an all-rounder who is up for the challenge of a variety of roles which will include:

- Calling on local business customers, existing and new.
- Establishing a relationship with these customers and as time progresses building on their purchases.
- Dealing with customers on a personal basis in store as well as telephone and email.
- Preparing quotations for customers.
- Unpack and check off Supplier Deliveries
- Pick, pack and invoice customer orders.
- Local Deliveries
- Assemble and deliver furniture as required.

For more information on this Monday-Friday position please drop in to 9-11 Murphy Street or call Duane on 5722 1244

Written applications will close on Friday 14th December.

Email your advert
classifieds@nemediamedia.com.au

EMPLOYMENT



NE TRACKS LOCAL LEARNING & EMPLOYMENT NETWORK INC

Administration and Finance Officer
EFT 0.6 - Flexible hours can be negotiated
Salary - Pro Rata \$69,160 per annum
Contract for 2019 with potential extension subject to government funding

The successful applicant will be responsible for all the organisation's administration and finance tasks.

We require a person who has demonstrated reliable skills and experience with finance operating systems including payroll, (Preferably MYOB) as well as a very sound working knowledge of accounting principles, including processes for budgets, banking, and finance reporting to management, auditors, and government departments.

The position also requires reliable skills and experience at managing office operations and administration support to the executive officer, Committee of Management and the NE TRACKS LLEN Team.

To obtain a position description, including conditions of employment, contact Danny O'Donoghue on 0419 389 048 or email eo@netracksllen.org.au.

Applications must address the key selection criteria and close at 5pm, Friday 21, December, 2018.

EMPLOYMENT



Merriwa is recognised as one of Australia's leading Supported Employment Enterprises. Our Contract Processing and Packaging division is seeking suitable applications for the following position:

Production Manager - Wangaratta

Full Time Position - 76 hours per fortnight

Contact: Matthew Fraser (03) 5722 7600 or 0448 211 907

Applications close: Wednesday 19 December 2018 at 5:00pm.

For further information visit our website www.merriwa.org.au. Applicants should address the key selection criteria as detailed in the position description.

Applications can be emailed to: hr@merriwa.org.au



CAREERS

Specialist Outpatients Administrative Support

Part Time Permanent Position Available
Up to 56 Hours Per Fortnight
Ref No: 19121
Contact: David Kidd 0429 803 354
Closing Date: 10 December 2018

Perioperative Registered Nurse - Grade 2

Part/Full Time Fixed Term Positions Available
Up to 80 Hours Per Fortnight
Ref No: 19117
Contact: Lois Foley (03) 5722 5327
Closing Date: 10 December 2018

Theatre Technician

Casual Positions Available
Ref No: 19131
Contact: Lois Foley (03) 5722 5327
Closing Date: 12 December 2018

Medication Safety/Antimicrobial Stewardship Pharmacist - Grade 2

Full Time Permanent Position Available
80 Hours Per Fortnight
Ref No: 19119
Contact: David Ford (03) 5722 5324
Closing Date: 13 January 2019

FOR MORE INFORMATION AND TO APPLY GO TO:
northeasthealth.org.au/careers



Diocese of Sandhurst
Our Lady's Primary School Wangaratta
Strong Minds, Compassionate Hearts

Our Lady's is a safe and inclusive community that fosters strong positive relationships in an engaging and empowering learning environment. We are committed to lifelong learning and to the safety, wellbeing and protection of all children in our care.

We are seeking highly motivated and enthusiastic staff members to join our collaborative team environment.

Applications are invited from suitably qualified and experienced persons for the following positions:

Performing Arts Teacher
- FTE 0.32 (8 hours per week)

Fixed term 29/01/2019 to 28/06/2019

Education Support Officer

Minimum 20 hours per week for the 2019 school year

For further information and a job description please contact the Principal

Applications close

4:00pm Friday December 14th 2018

Our Lady's Primary School Wangaratta
principal@olwangaratta.catholic.edu.au

Phone 57213783

This school community promotes the safety, wellbeing and inclusion of all children



Rural Nursing and Allied Health Research Fellow

Department of Rural Health

The Department of Rural Health is seeking evidence, evaluation and scholarship surrounding its nursing and allied health rural student placement program.

You will support the student placement team with key evidence on the relevant topics and work with staff to evaluate their programs from participatory and action research approaches. This will involve leading research within the team to evaluate their own programs. You will

bring innovative ideas and scholarship to the area of rural health workforce to develop research to increase local understanding.

Salary: \$98,775 - \$117,290 p.a. plus 17% superannuation

Job No: 0047105

For full position information and to apply go to <http://about.unimelb.edu.au/careers>, click on Current Opportunities and search under the job title or job number.

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